



2023 ASTRO ANNUAL MEETING
PAY IT FORWARD
 PARTNERING WITH OUR PATIENTS

October 1 - 4, 2023

San Diego Convention Center, San Diego

SECTION 1: CONTACT INFORMATION

The Booth Sales Contact listed in this section will be designated as the official contact to handle the booth financials and to receive all exhibit related materials and communications. Contact information for your exhibitor listing in ASTRO materials can be provided online after your application has been approved.

COMPANY NAME ON CONTRACT _____

(This company name will also be used for the Exhibitor Directory, Conference Planner, Annual Meeting app, booth signage, website and other show related materials.)

CONTACT _____ TITLE _____ TELEPHONE _____

EMAIL _____ WEBSITE _____

ADDRESS _____

CITY _____ STATE _____ COUNTRY _____ ZIP _____

HOW DID YOU HEAR ABOUT THE ANNUAL MEETING? _____

SECTION 2: BOOTH LOGISTICS/OPERATIONS CONTACT

This contact will serve as the designated person to handle all booth logistics/operations, including registration, and will also receive all exhibit related materials and communications.

Check here if contact will be the same for logistics/operations.

CONTACT _____ TITLE _____ TELEPHONE _____

EMAIL _____ WEBSITE _____

ADDRESS _____

CITY _____ STATE _____ COUNTRY _____ ZIP _____

SECTION 3: PRODUCTS/SERVICES TO BE FEATURED

SECTION 4: EXHIBIT SPACE RENTAL RATES*

Corporate Member Booth Space Fee: \$41 per square foot

Non-corporate Member Booth Space Fee: \$43 per square foot

Second Level Fee: \$21.50 per square foot

Corner Booth Fee: Additional \$500 per corner

Island Booth Fee: Additional \$2,000 per island

Corporate Member ID: _____

Booth Size (min. 10' x 10'): _____

Second Level Size: _____

Booth Preferences: 1st Choice: _____

2nd Choice: _____

3rd Choice: _____

TOTAL BOOTH FEE: \$ _____

*Registration for exhibitor booth personnel is also required. The space rate includes four complimentary exhibitor registrations for each 100 square feet of exhibit space. Additional exhibitor registrations are available for purchase.

SECTION 5: ADDITIONAL OPPORTUNITIES

Looking for ways for your company to gain more exposure at ASTRO 2023? Indicate your preference below for additional promotional opportunities or meeting room options.

Product Showcase: \$3,500

Furnished Premium Private Meeting Room: \$12,000

Unfurnished Premium Private Meeting Room: \$10,000

Furnished Small Private Meeting Room: \$6,000

Unfurnished Small Private Meeting Room: \$5,000

TOTAL AMOUNT: _____



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SECTION 6: PREVIOUS PARTICIPATIONHas your company exhibited in the past? Yes No

Please provide the previous exhibiting name if different than current exhibiting name: _____

Has your company merged with, been purchased by or purchased another company that has exhibited in the past? Yes No

If yes, what was the company name? _____

SECTION 7: PAYMENT INFORMATION

Check payments to be in U.S. funds drawn on a U.S. bank must be provided by January 9, 2023 or upon application, whichever comes first. All credit cards are processed in U.S. dollars. The exhibitor is responsible to the general service contractor, or any other show related vendors or companies, for additional related expenses. All funds must be in U.S. dollars.

ASTRO requires payment in full no later than June 9, 2023. Failure to make payment does not release the contracted or financial obligation of exhibitor.

All outstanding exhibit payments for booth, expo suite, or executive suite cancellations or booth downsizing from prior Annual Meetings must be paid in full in order to be eligible to apply and contract for exhibit space at the 2023 Annual Meeting.

PAYMENT SCHEDULE

By January 5, 2023: 50% of total booth fee due for applications submitted on or before January 5, 2023.

January 6, 2023 - June 8, 2023: 50% of total booth fee due for applications submitted after January 5, 2023.

By June 9, 2023: 100% of total booth fee due.

SECTION 8: CANCELLATION POLICY

- Exhibitor may cancel without penalty provided written notification is received on or before January 5, 2023. If notification is not received via email at astroexhibits@spargo.com by this date, exhibitor will be financially responsible for the booth space selected.
- 50% of the total exhibit space rental will be charged for cancellations received between January 6, 2023 and June 8, 2023.
- 100% of the total exhibit space rental will be charged for cancellations received on or after June 9, 2023.
- Failure to make payments does not release the exhibitor from its contractual financial obligation.
- All cancellations or requests for a reduction in exhibit space must be made in writing and sent via email to astroexhibits@spargo.com.

CANCELLATION POLICY

Until January 5, 2023: No cancellation penalty

January 6, 2023 - June 8, 2023: 50% of total booth fee is charged

On or after June 9, 2023: 100% of total booth fee is charged

Exhibitor understands that by entering into this binding contract with ASTRO, the Exhibitor must procure valid insurance in accordance with the term, limits and specifications as set forth in the 2023 ASTRO Exhibitor Rules, Regulations and Policies available online at www.astro.org/exhibits23.

Initial: _____

Date: _____

SECTION 9: ACKNOWLEDGEMENT

As an authorized representative of the above stated Exhibitor, I have received and reviewed the 2023 Exhibitor Prospectus and the 2023 ASTRO Exhibitor Rules, Regulations and Policies available online at www.astro.org/exhibits23, hereinafter referred to as "2023 Exhibitor Prospectus and Rules". Exhibitor agrees to comply with the 2023 Exhibitor Prospectus and Rules which are incorporated herein by reference and made part of this contract (as existing on the date hereof and as the same may be amended or changed). In the event of any change in the 2023 Exhibitor Prospectus and Rules, the most up-to-date versions, available online at www.astro.org/exhibits23, will be controlling.

I agree and understand that the contact information provided on this Application and Contract for Exhibit Space will be shared with other organizations assisting with the Annual Meeting and other ASTRO initiatives. Exhibitor agrees to receive all written and electronic correspondence from ASTRO, SPARGO, Inc. and other official show providers in reference to the 2023 ASTRO Annual Meeting and all future ASTRO events.

The parties hereto agree that upon Exhibitor's authorized signature and ASTRO's acceptance and approval, this Application and Contract for Exhibit Space, together with the 2023 Exhibitor Prospectus and Rules, will constitute a legal and binding contract between Exhibitor and ASTRO enforceable in accordance with its terms.

Exhibitor Signature: _____ Date: _____

Printed Name: _____ Telephone: _____

CHECK PAYMENT (U.S. dollars drawn on U.S. bank.)

If paying by check, please email Application and Contract for Exhibit Space to exhibitcontracts@spargo.com. Please mail original application with check made payable to ASTRO to:

FOR STANDARD MAIL:
ASTRO
P.O. Box 417217
Boston, MA 02241-7217

FOR OVERNIGHT DELIVERY:
Bank of America Merrill Lynch Lockbox Services
Lockbox #417217, MA5-527-02-07
2 Morrissey Blvd., Dorchester, MA 02125

CREDIT CARD PAYMENTS

Credit card payment can only be accepted via fax, phone or online. You will receive instructions upon invoicing with a login to your account to pay online.

Submit application to exhibitcontracts@spargo.com