



Transportation Research Board 97th Annual Meeting

January 7 – 11, 2018 • Washington, D.C.

CAREERS IN MOTION FAIR - APPLICATION AND CONTRACT

Employer Information

Company Name.....

Contact..... Title.....

Tel..... Fax.....

Email..... Web Site

Address.....

City..... State..... Zip..... Country.....

Career Fair Rates - Sunday, January 7, 2018, 10am-2pm, Exhibit Hall E

- Standard Rate \$1,250
 - Annual Meeting Exhibitor / Patron / Sponsor / Global Affiliate \$875
 - Additional 10% Discount for Government / Non - Profit
- Career Fair Includes:
- Poster Board
 - 6' draped table
 - 2 chairs
 - 2 one-day (Sunday) registrations

Payment Information

Initials	Deposit and Payment Schedule
	Due with application..... 100%
	Space in the Career Fair will not be held or confirmed without payment. Failure to make payments does not release the contracted or financial obligation of Employer.

Cancellation Fees

Cancellation Fees	Initials
Through March 27, 2017 - 0%	
March 28 - September 8, 2017 - 50%	
After September 8, 2017 - 100%	

Submit application to:
 Email: exhibitcontracts@spargoinc.com
 Fax: 703-563-2691

Need Help? Contact:
trbexhibits@spargoinc.com
 888-744-1449 | 571-279-0037

Make checks payable to: TRB

Mail payments to: TRB Career Fair Management
 11208 Waples Mill Rd., Suite 112 Fairfax, VA 22030

Credit Card Payments:
 An invoice will be sent within one business day with instructions for how to submit a credit card payment online.

I acknowledge that as an authorized representative of the above stated Employer, I have received, reviewed, and agree that Employer will comply with the [Rules and Regulations](#). Employer will comply with all updates of such policies applicable to the 2018 TRB Annual Meeting. This Career Fair space application will become a contract upon Employer's authorized signature and TRB's acceptance and approval.

Employer Signature..... Date.....

Printed Name..... Telephone.....

Show Management Use

Account Manager..... Date.....

Account Number..... Poster Number..... Size.....