



TRB 104th ANNUAL MEETING

• January 5–9, 2025

• Washington, DC

## EXHIBIT SCHEDULE

*Exhibit hours are subject to change. Should a change occur, all exhibitors will be notified in writing.*

### MOVE-IN

Friday, January 3	12:00 PM – 5:00 PM <i>(By appointment only for booths of 400+ square feet)</i>
Saturday, January 4	8:00 AM – 4:30 PM
Sunday, January 5	8:00 AM – 1:00 PM

**ALL EXHIBITS MUST BE SET BY 1:00 PM ON SUNDAY, JANUARY 5, 2025.** After this time, show management reserves the right to use any empty space in a way that will complement the overall appearance of the exhibition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Brittany Spargo at 571-279-0021 or [Brittany.Spargo@spargoinc.com](mailto:Brittany.Spargo@spargoinc.com) by 5:00 PM on Thursday, January 2.

### SHOW HOURS

Sunday, January 5	4:00 PM – 7:00 PM
Monday, January 6	9:00 AM – 4:00 PM
Tuesday, January 7	9:00 AM – 4:00 PM

All exhibits must be staffed during show hours.

### MOVE OUT

Tuesday, January 7	4:00 PM – 8:00 PM
Wednesday, January 8	8:00 AM – 12:00 PM

Note: With respect and safety to fellow exhibitors, no display may be dismantled, or packing started **before 4:00 PM on Tuesday, January 7.** Please make travel plans accordingly.

**Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in and move-out.**