

#### **ACCE 2020**

May 7<sup>th</sup> - 9<sup>th</sup>, 2020

Order 21 days prior to the 1st day of the event move-in for incentive rate. Incentive deadline for the above event April 14th, 2020

Smart City is the exclusive telecommunications and television service provider for the Walter E. Washington Convention Center.



Dedicated **Bandwidth Services** 



- Single-Line
- Multi-Line
- Conference **Telephone Services**



To review and order our services visit https://orders.smartcitynetworks.com



#### **Wireless Internet Service**

- **Custom Hot Spot**
- On-Site / On-Demand Services



**Television Service** 

**HD Service** 







# Internet Service Contract Walter E. Washington Convention Center

Exhibitor Company Name:	Show Name:
	AACE 2020
Billing Company Name:	Show Dates:
	05 / 07 /20 To 05 / 09 /20
Billing Company Address:	Incentive Order Deadline:
	April 14 <sup>th</sup> , 2020
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number:
	( ) -
Contact Email:	Cell Number:
	( ) -
On-Site Contact:	On-Site Number:
	( ) -

When your order is processed, you will receive an email with a link to Smart City Networks payment portal.

Payment in full is required prior to the event.

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=099

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:
Dedicated Wired Internet - Routers Allowed Connection speeds of 3Mbps and up	Broadband Wired Internet - No Wired or Wireless Routers Connection speeds of 1.5Mbps Burstable to 3Mbps, DHCP
Required for:	Recommended for:
<ul> <li>Web Casting</li> <li>HD Streaming</li> <li>Routers (wired or wireless)</li> <li>Includes 5 Static Public IP Addresses</li> </ul>	<ul> <li>Email</li> <li>Social Media</li> <li>Surfing the web</li> <li>Includes 1 Private IP Addresses</li> </ul>

Additional services available — please contact us at (888) 446-6911 or visit our website

ORDER ONLINE: orders.smartcitynetworks.com/ordering.aspx

\*\*\*Incentive rate applies to orders received with payment 21 days prior to 1st day of show move-in\*\*\*

1. Internet Services – Routers Prohibited	QTY	Incentive	Base	On-Site	Total
a. Broadband Internet Service - Includes 1 Private IP Address		\$895	\$1,140	\$1,368	
b. Additional Device for Broadband Service, Per Device Up to 4		\$185	\$220	\$255	
If you require 6 or more devices – Please call (888) 446-6911.					
2. Dedicated Internet Services – Routers Supported					
a. Dedicated 3Mbps – Includes 5 Static IP Addresses		\$3,495	\$4,370	\$5,244	
b. Dedicated 6Mbps - Includes 5 Static IP Addresses		\$5,900	\$7,375	\$8,850	
c. Dedicated 10Mbps - Includes 5 Static IP Addresses		\$7,850	\$9,810	\$11,772	
d. Dedicated 15Mbps - Includes 5 Static IP Addresses		\$11,700	\$14,630	\$17,556	
e. Dedicated 20Mbps - Includes 5 Static IP Addresses		\$15,500	\$19,380	\$23,256	
f. Upgrade to 29 Public Static IP Addresses		\$995	\$1,194	\$1,433	
Higher Bandwidth Services Available - Please call (888) 446-6911 fo	or quote.				
3. Internet Equipment & Labor					
a. Switch Rental - up to 24 ports		\$185	\$225	\$270	
b. Patch Cable (up to 100') - Cat5e		\$50	\$62	\$74	
c. Labor / Floor Work - Four Lines Per Hour		\$125	\$125	\$125	
4. Wireless Customized Hot Spots Available – Please call (888) 446-6911 for quote.					
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue x (# of lines)					
			-	SUBTOTAL	
Make Checks Payable to SMART CITY NETWORKS  Send Completed Orders with Payment To:  5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118  (888) 446-6911 FAX (702) 943-6001 csr@smartcity.com		ESTIMATED 10% Tax/FEES			
		GRAND TOTAL			
Effective January 1, 2020 – December 31, 2020	Custome	er No: 2020 - 01	5 - 947-		

### **Network Security Declaration**

Center:	Washington CC (015) - DC	Company Name:
Show:	AACE 2020	Booth / Room #:
		Customer / Ref #: 2020 - 015 - 947 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

#### **Network Security Policy:**

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, Smart City has implemented filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

## Please inform all show site personnel about the importance of Smart City's Network Security compliance issues

Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements

Device(s) Operating System:	Total # of Devices Connecting to Smart City's Network:
Type of Anti-Virus Software Installed: Norton McAfee Oth	er:
Virus Scan Last Updated - Date:	dates Last Performed - Date://
Are You Renting Computers? Yes No Rental Company Nam	ne:
Rental Company Contact:	Contact Number:
With execution of this document the Customer hereby attests that Customer pronetwork(s) at the above noted Facility and Show / Event has been properly prote and security updates have been installed. Customer(s) also accepts the responunderstands the conditions placed on service delivery by this document as well should Customer's equipment be found to adversely impact Smart City's network Network Security Declaration is part of the Customer Contract allowing Smart City without notice.	ected, contains anti-virus software, and the latest patches sibility for the performance of Customer's equipment and as the potential that additional charges may be incurred k(s) performance. The Customer acknowledges that this
Signature	Date
Printed Name	Title



## **Wireless Performance Agreement**

Center:	Washington CC (015) - DC	Company Name:	
Show:	AACE 2020	Booth / Room #:	
		Customer / Ref #: 2020 - 015 - 947 -	

#### **Overview**

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 614-2637 to discuss your network design.

#### **Custom Wireless Networks**

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 614-2637 for a custom wireless quote.

#### **Internal Networks**

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

#### **Customer Acceptance**

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does **NOT** recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. **No service refunds will be given.** 

#### ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Signature:	Date:	
Printed Name:	Title:	
Email:	Contact Phone #:	

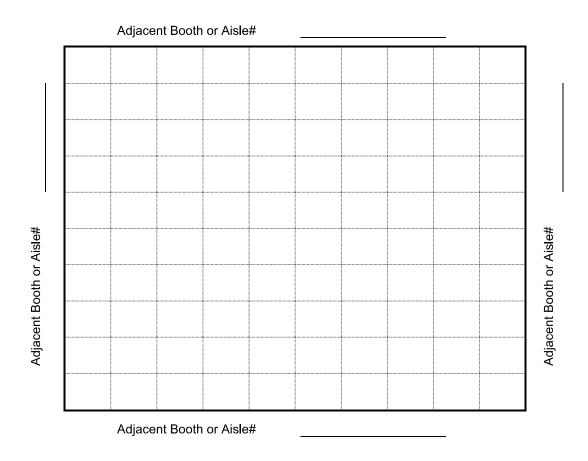




Center:	Washington CC (015) - DC	Company Name:	
Show:	AACE 2020	Booth / Room #:	
·		Customer / Ref #:	2020 - 015 - 947 -

**Voice and Data communications cabling.** Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

**IMPORTANT!!** Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).



■ Main Distribution Location (MDL) — The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "MDL" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "MDL" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

<u>Orientation</u> = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

<b>Size</b> = Booth dimensions (example 10x10) _	. <b>Scale</b> = 1 Box is equal to f
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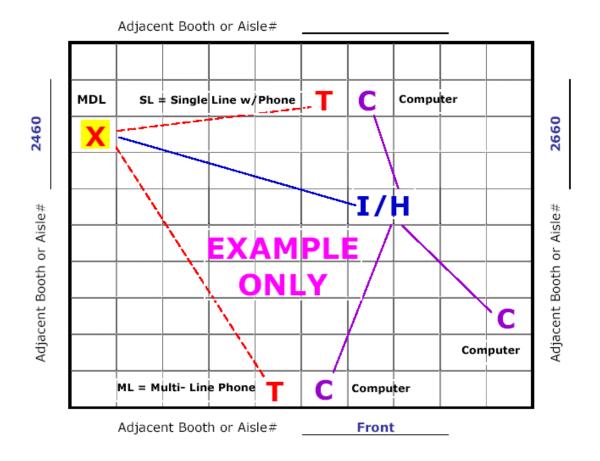
Center: Washington CC (015) - DC Company Name: ABC Example Company

Show: ABC Example Show Booth / Room #: 1234

Customer / Ref #: 2020 - 015 - XXX - XXXX

**Voice and Data communications cabling.** Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

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### Telephone, Cable TV, Radio Contract Walter E. Washington Convention Center

EMBR/MC	
20 THE FUTURE OF ENDOCRINOLOGY	20

Exhibitor Company Name:	Show Name: 20 THE FUTURE OF ENDOCRINOLOGY 20
Exhibitor Company Name.	
	AACE
Billing Company Name:	Show Dates:
	05 / 07 /20 To 05 / 09 /20
Billing Company Address:	Incentive Order Deadline:
	April 14 <sup>th</sup> , 2020
City, State / Country, Zip:	Booth / Room #:
Contact Name:	Phone Number:
	( ) -
Contact Email:	Cell Number:
	( ) -
On-Site Contact:	On-Site Number:
	( ) -

When your order is processed, you will receive an email with a link to Smart City Networks payment portal. Payment in full is required prior to the event.

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments.

View complete Terms & Conditions at: orders.smartcitynetworks.com/tc.aspx?center=099

Print Authorized Name Accepting Terms and Conditions:	Authorized Signature Accepting Terms and Conditions:

Additional services available — please contact us at (888) 446-6911 or visit our website

ORDER ONLINE: <u>orders.smartcitynetworks.com/ordering.aspx</u>
\*\*\*Incentive rate applies to orders received with payment 21 days (Telephone & Cable) 10 days (Radio) prior to 1st day of

1. Voice Services: PBX Service – Domestic LD Included	QTY	Incentive	Base	On-Site	Total
a. Single Line - ☐ Instrument, ☐ Non Dial 9, ☐ Int'l LD		\$275	\$345	\$414	
b. Multi-line Phone w/ 1 main number & 1 rollover line		\$415	\$520	\$624	
c. Speaker Phone Line w/ Polycom Instrument		\$465	\$575	\$690	
2. Cable TV Service		4403	¥373	\$090	
a. Digital Cable TV Service w/ set top box converter		\$625	\$780	\$936	
3. Radio Rental Products ( Weekly Rates)	<u> </u>	+°=5	<del>+</del> /	+330	
a. XPR 6000 (1 Digital & 3 Simplex Talk Groups included) (Type: R-XPR)		\$42.00	\$48.50	T 1	
b. XPR 7550 (1 Digital & 3 Simplex Talk Groups included) (Type: R-		\$42.00	\$48.50		
XPR7550)		\$42.00	Ψ40.30		
•Additional Items included upon request ( if applicable – See below)					
1. XPR 25% Spare Batteries (Type: B-XPR)					
2. XPR 6X Charger (Type: C-XPR-6)					
3. XPR Single Charger (Type: C-XPR)					
c. SL 7550 (1 Digital & 3 Simplex Talk Groups included) (Type: R-SL)		\$42.00	\$48.50		
●Additional Items included upon request ( if applicable – See below)					
1. SL 35% Spare Batteries (Type: B-SL)					
2. SL 6X Charger (Type: C-SL-6)					
3. SL Single Charger (Type: C-SL)					
d. Radio Accessories					
1. XPR Surveillance Kit (Type: RA)		\$8.00	\$10.00		
2. XPR Speaker Mic (Type: RA)		\$8.00	\$10.00		
3. XPR Boom Mic Headset (Type: RA)		\$8.00	\$10.00		
4. SL Surveillance Kit (Type: RA)		\$8.00	\$10.00		
3b. Radio Services ( Weekly Rates)					
a. Digital Talk Group / Channel - Building Wide Coverage - Additional (Type: RS-DTG-A)		\$225	\$270		
b. Simplex Talk Group / Channel – Short Range Radio to Radio – Add 'l(3 included) (Type: RS-STG-A)		\$50	\$60		
c. Remote Site Connect – 1 Channel (requires Internet drop at remote site) (Type: SC)		\$500	\$600		
d. Remote Site Connect - 1 Channel Additional (Type: SC-A)		\$300	\$360		
4. Radio Return	l			<u></u>	
a. Shipping – Estimate \$125 / 50 Radios or Customer can return on own account (Type: SF-R)		\$125	\$125		
b. Late Return (daily charge per Radio) (\$15) X (#Radios) X (# Days)	•				
5. Special Quote – Attachment A or Statement of Work (if applicable)					
6. Distance Fee of \$100 for each Telephone line outside the convention ve	nue x (nun	nber of lines)			
•				SUBTOTAL	
Make Checks Payable to SMART CITY NETWORKS			ESTIMATED 10	% Tax/FFFS	
Send Completed Orders with Payment To: 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118 (888) 446-6911 FAX (702) 943-6001 <u>csr@smartcity.com</u>		GRAND TOTAL			
Effective January 1, 2020 – December 31, 2020		er No: 2020 - 01	F 047		

#### Terms and Conditions / Payment Options

- 1. Site Connect Service ► (a) Site Connect Orders must be placed 21 days in advance. ► (b) Appropriate Internet Service is required at the Remote Site Location where radios will be located ► (c) Customer is responsible for arranging, ordering, providing and paying for Internet drop at Remote Site Location and is responsible for coordinated install, testing times and provide Smart City with Remote Site Location IP Address ► (d) Additional Shipping applies.
- 2. Radio Return Specifics ►(a) The Customer will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the Smart City Service Desk at the end of contracted date or Shipping within 3 days to 710 N. Aberdeen, Chicago, IL 60642 ►(b) Late fees are \$15 per radio per day and are calculated on number of days after last day of contract until product is returned to the Smart City service desk or when product is shipped by 3 day minimum delivery ►(c) Customer is responsible for return shipping pre-paid labels can be provided or customer can use their own shipping account. Tracking information must be provided ►(d) Lost items will be charged to credit card on file.
- 3. Incentive Price applies when a completed order with payment is received no later than 10 days prior to delivery date. Base Price (Late Orders) applies to (a) all orders received from Four (4) to Ten (10) days before delivery date (Late Order accepted up to 72 hours before delivery) or (b) orders received on or before the 10 day Incentive Deadline without payment (c) Order requests for less than 72 hours before deliver date would have to be respectfully declined.
- 4. A valid Credit Card number with signature MUST be on file regardless of payment method. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.
- 5. There will be a \$25 service charge for all returned checks.

- 6. CANCELLATION There is a minimum \$150 or 10% Cancellation fee (whichever is greater). Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred processing, labor, material, and / or engineering costs. Some custom designed services and special requests cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service(s) installed and not used. Service problems must be reported to the Smart City Service Desk. Service claims will not be considered unless filed in writing by Customer prior to close of show.
- 7. Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provided (i.e. special circuit numbers, IP address info or special design requirements) may be billed to the Customer at the prevailing rate.
- 8. The prices listed on this contract do not include Federal, State, Local or Other Taxes and Tax surcharges. Taxes / Tax surcharges will be included on your final bill. Federal Tax ID is 65-0524748.
- 9. Purchase Orders are not accepted as a form of payment but as a convenience can be reference on your invoice upon prior written request.
- Any unpaid balance after close of show will incur a 1.5% / month service charge.
- **11.** Prices are based upon current rates and are subject to change without notice.
- 12. Smart City accepts payments in US dollars, Checks drawn on US bank, Wire Transfers or the following Credit Cards: (Amex, MasterCard, or Visa). Make all checks payable to: Smart City.
- **13.** Due to the cost of processing checks, any refunds due in the amount or \$10.00 or less will not be refunded except upon written request.
- 14. Conditions for processing service contract for On-time Installation: (a) Full payment for service(s) must accompany signed contract. (b) Incomplete contract will delay processing, please provide all information requested. (c) Desired Delivery location(s), Date & Time, must be identified on face of contract. (d) Customer provided / ordered services at remote site location must be installed and working before delivery of service / product. Customer(s) must provide Smart City with IP Address, Provider's name and contact information.

Replacement Cost							
Description of Service	Туре	QTY	Replacement	Description of Service	Туре	QTY	Replacement Cost
1. XPR 6550 - Weekly	R-XPR		\$ 800.00	5. SL 7550 - Weekly	R-SL		\$ 925.00
2. XPR 25% Spare Batteries	B-XPR		\$ 60.00	6. SL 35% Spare Batteries	B- SL		\$ 40.00
3. XPR 6X Charger	C-XPR-6		\$ 450.00	7. SL 6X Charger	C- SL-6		\$ 250.00
4. XPR Single Charger	C-XPR		\$ 65.00	8. SL Single Charger	C- SL		\$ 25.00
9. Accessories – Weekly (XPR Speaker Mic, XPR Boom Mic Headset, SL Surveillance Kit, other misc.)				RA		varies	

#### LIMITATION OF LIABILITY

LIMITATION OF LIABILITY. EXCEPT FOR OUR WILLFUL MISCONDUCT OR GROSS NEGLIGENCE, YOU AGREE THAT UNDER NO CIRCUMSTANCES IS SMART CITY LIABLE TO YOU FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF THE SYSTEMS OR OUR SERVICES OR OBLIGATIONS UNDER THIS AGREEMENT EVEN IF SMART CITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ANY EVENT, YOUR EXCLUSIVE REMEDY AND OUR ENTIRE LIABILITY TO YOU FOR ANY REASON UPON ANY CAUSE OF ACTION ARISING OUT OF THE SYSTEM OR OUR SERVICES UNDER THIS AGREEMENT SHALL BE THE AMOUNT ACTUALLY PAID BY YOU TO SMART CITY WITH RESPECT TO THOSE DEFICIENT SERVICES. THE LIMITATION OF LIABILITY PROVIDED BY THIS SECTION IS LIMITED TO OUR DUTIES AND LIABILITIES BY REASON OF THIS AGREEMENT ONLY, AND DOES NOT AFFECT ANY OTHER RELATIONSHIP SMART CITY MAY HAVE WITH YOU.

THE FOREGOING LIMITATION IS A FUNDAMENTAL PART OF THE BASIS OF THE BARGAIN HEREUNDER AND IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE BEEN HELD TO BE INVALID OR INEFFECTIVE.

NO ACTION, REGARDLESS OF FORM, ARISING OUT OF OR RELATED TO THE USE OF THE SERVICES PURSUANT TO THIS AGREEMENT MAY BE BROUGHT BY YOU MORE THAN 12 MONTHS AFTER THE CAUSE OF ACTION FIRST AROSE.

(1) All Customer contracts and agreements are solely between SMART CITY and the prospective Customer; (2) SMART CITY is not the employee, agent or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Customer, under any Customer Contract including without limitation, the obligation to provide any of the services covered by such Customer Contract; (4) No representations or warranties are being made—by the Facility with respect to any Customer Contract or any Communications Services; (5) The right of the Customer to receive any Communications Service will—be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such service unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Customer Contract are separate and—independent from the provisions of the Customer's lease space in the building and shall not affect the Customer's obligations under such lease and without limiting—the foregoing, in no event shall any default by SMART CITY under the Customer Contract or any failure with respect to any Communications Services have any—effect on any Customer's obligations to the Facility under any lease or any other occupancy agreement between such Customer and the Facility.

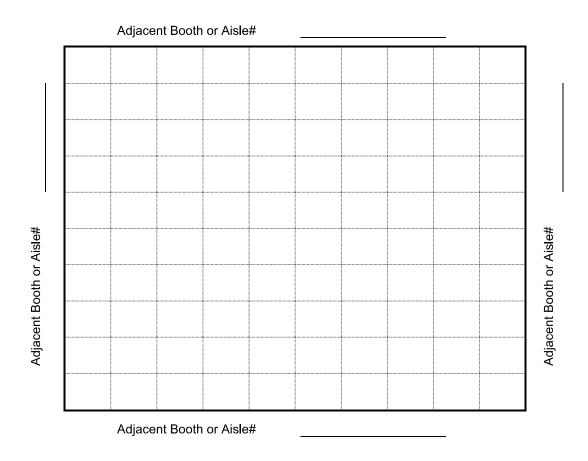
#### Mail or Fax Completed Orders with Payment To

SMART CITY
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(202) 249-3800 • (888) 446-6911 • FAX (702) 943-6001

Center:	Washington CC (015) - DC	Company Name:	
Show:	AACE 2020	Booth / Room #:	
•		Customer / Ref #:	2020 - 015 - 947 -

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T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

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<b>Size</b> = Booth dimensions (example 10x10) _	. <b>Scale</b> = 1 Box is equal to f
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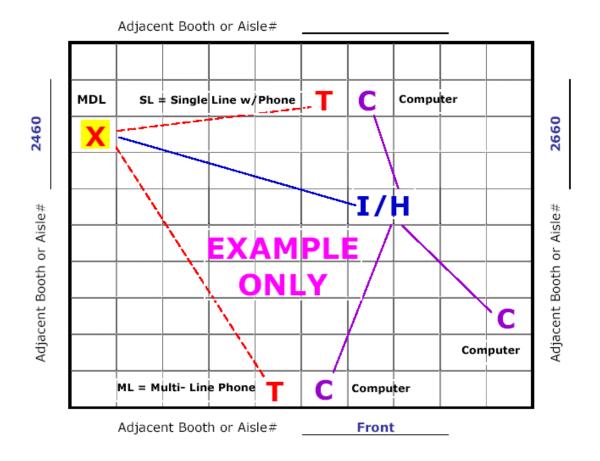
Center: Washington CC (015) - DC Company Name: ABC Example Company

Show: ABC Example Show Booth / Room #: 1234

Customer / Ref #: 2020 - 015 - XXX - XXXX

**Voice and Data communications cabling.** Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

**IMPORTANT!!** Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).



■ Main Distribution Location (MDL) — The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "MDL" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "MDL" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.

**Orientation** = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) \_\_\_\_\_\_ . Scale = 1 Box is equal to \_\_\_\_\_ ft.

