

APPLICATION AND CONTRACT FOR EXHIBIT HALL MEETING ROOM

51st AAGL Global Congress on Minimally Invasive Gynecologic Surgery

Meeting Dates: December 1-4, 2022

Exhibit Dates: December 1-3, 2022

Gaylord Rockies Resort and Convention Center | Aurora, CO



Contact Information (English Only)

Company Name.....
Contact..... Title.....
Tel (direct only)..... Mobile.....
Email (direct only)..... Web Site.....
Address.....
City..... State..... Zip..... Country.....

Exhibit Hall Meeting Room Rental Rates & Location Preferences

The Meeting Room includes an identification sign. Exhibitors are responsible for ordering carpet, furnishings, internet, phones, catering, office equipment, etc. through the appropriate contact.

Standard Rate - \$48.00 per sq. ft.

Meeting Room Preferences: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Floor plan subject to change without notice.

of Meeting Rooms: _____ Total Cost: \$ _____

Payment Information

Deposit and Payment Schedule
February 15, 2022...50% due for applications submitted prior to February 15, 2022
February 15, 2022 – August 3, 2022...50% due with application
After August 3, 2022...100% due with application
AAGL requires payment in full no later than August 4, 2022. Failure to make payments does not release the contracted or financial obligation of Exhibitor.

Submit application to:

Email: exhibitcontracts@spargo.com

Need Help? Contact:

aaglexhibits@spargo.com
703-631-6200 | 800-564-4220

Cancellation Penalties

Cancellation Penalties
Through February 14, 2022 - 0%
February 15, 2022 – August 3, 2022 - 50%
After August 3, 2022 - 100%

Make checks payable to: AAGL

Mail check payment to:

AAGL Exposition Management, c/o SPARGO, Inc.
11208 Waples Mill Road, Suite 112 ♦ Fairfax, VA 22030

Credit Card Payments:

An invoice will be sent with instructions to submit credit card payment. A non-refundable 3% convenience fee will be added at time of transaction.

Wire/ACH Payments:

Account Name: American Association of Gynecological Laparoscopists, Inc.
Bank Name: Bank of America
Bank Address: 333 S Hope St., Los Angeles, CA 90071
Account Number: 000515430571
Routing Transit #: 026009593 ♦ Swift Code: BofAUS6S

I acknowledge that, as an authorized representative of the above stated Exhibitor, I have received, reviewed, and agree that Exhibitor will comply with the [51st AAGL Global Congress on Minimally Invasive Gynecologic Surgery Terms & Conditions](#). Exhibitor agrees to receive all written and electronic correspondence from AAGL, SPARGO, Inc. and official event contractors in reference to the 51st AAGL Global Congress on Minimally Invasive Gynecologic Surgery and all future AAGL events. This Meeting Room application will become a contract upon Exhibitor's authorized signature and AAGL's acceptance and approval.

Exhibitor Signature..... Date.....

Printed Name..... Telephone.....