

APPLICATION AND CONTRACT FOR EXHIBIT SPACE AND MEETING ROOMS



54th AAGL Global Congress on Minimally Invasive Gynecologic Surgery

Meeting Dates: November 8 -11, 2025

Exhibit Dates: November 9 -11, 2025

West Vancouver Convention Center | Vancouver, BC, Canada

Exhibiting Company Contact Information (English Only)

Company Name.....

Contact..... Title.....

Tel (direct only)..... Mobile (required).....

Email (direct only)..... Web Site

Address.....

City..... State..... Zip..... Country.....

Exhibiting Opportunities

Island Space – \$49.00 per sq. ft. Inline Space – \$45.00 per sq. ft Inline Corner Fee: \$500 per open corner

Booth Size: _____ (min. 10' x 10') Booth # Preferences: 1st _____ 2nd _____ 3rd _____ Booth Cost: \$ _____

Exhibit Hall Meeting Room – \$33.00 per sq. ft. Exhibit Hall Meeting Room Size: _____ (min. 10' x 10')

Exhibit Hall Meeting Room # Preferences: 1st _____ 2nd _____ Exhibit Hall Meeting Room Cost: \$ _____

Total Cost of All Opportunities: \$ _____

Payment Information

Deposit and Payment Schedule
February 17, 2025 - 50% due for applications submitted prior to February 17, 2025
February 17, 2025 – July 10, 2025 - 50% due with application
After July 10, 2025 - 100% due with application
AAGL requires payment in full no later than July 11, 2025. Failure to make payments does not release the contracted financial obligation of the Exhibiting Company.

Submit application to:

Email: exhibitcontracts@spargoinc.com

Need Help? Contact:

aaglexhibits@spargoinc.com | 703-631-6200 | 800-564-4220

Make checks payable to: AAGL

Mail check payment to:

AAGL Exposition Management, c/o SPARGO, Inc.
11208 Waples Mill Road, Suite 112 • Fairfax, VA 22030

Cancellation Penalties

Cancellation Penalties
Through February 16, 2025 - 0%
February 17, 2025 – July 10, 2025 - 50%
After July 10, 2025 - 100%

Credit Card Payments:

An invoice will be sent with instructions to submit credit card payment. A non-refundable 3% convenience fee will be added at time of transaction.

Wire/ACH Payments:

Account Name: American Association of Gynecological Laparoscopists, Inc.
Bank Name: Bank of America
Bank Address: 333 S Hope St., Los Angeles, CA 90071
Account Number: 000515430571
Routing Transit #: 026009593 • Swift Code: BofAUS6S

I acknowledge that, as an authorized representative of the above stated Exhibiting Company, I have received, reviewed, and agree that the Exhibiting Company will comply with the 54th AAGL Global Congress on Minimally Invasive Gynecologic Surgery Terms & Conditions. Exhibiting Company agrees to receive all written and electronic correspondence from AAGL, SPARGO, Inc. and official event contractors, in reference to the 54th AAGL Global Congress on Minimally Invasive Gynecologic Surgery and all future AAGL events. This application will become a contract upon Exhibiting Company's authorized signature and AAGL's acceptance and approval.

Exhibiting Company Signature..... Date.....

Printed Name..... Telephone.....