

APPLICATION AND CONTRACT FOR MEETING ROOM

55th AAGL Global Congress on Minimally Invasive Gynecologic Surgery

Meeting Dates: November 13-16, 2026 | Exhibit Dates: November 14-16, 2026

Hynes Convention Center | Boston, MA



Exhibiting Company Contact Information (English Only)

Company Name..... Booth #.....

Contact.....

Tel (direct only)..... Mobile(required).....

Email (direct only).....

Exhibit Hall Meeting Rooms

☐ Island Exhibit Hall Meeting Room – \$51.00 per sq. ft. ☐ Inline Exhibit Hall Meeting Room – \$47.00 per sq. ft.

Size: _____ Cost: \$ _____ Room # Preferences: 1st _____ 2nd _____ 3rd _____

Business Meeting Rooms Date(s) Requested..... Expected Attendance.....

☐ Full-Day - \$4,250 (7:00 am-6:00 pm) ☐ Half-Day - \$2,750 (7:00 am-12:00 pm) ☐ Half-Day - \$2,750 (1:00 pm-6:00 pm)

Purpose of Business Meeting Room.....

Room Set Requested (If Not Preset).....

Ordering Audio Visual Equipment? ☐ Yes ☐ No

Ordering Food & Beverage? ☐ Yes ☐ No

Total Cost of All Meeting Rooms: \$ _____ ☐ We agree to the [Meeting Room Policies](#)

Payment Information

Deposit and Payment Schedule

January 9, 2026 - 50% due for applications submitted prior to January 9, 2026

January 9, 2026 - July 16, 2026 - 50% due with application

After July 16, 2026 - 100% due with application

AAGL requires payment in full no later than July 17, 2026. Failure to make payments does not release the contracted financial obligation of the Exhibiting Company.

Submit application to:

Email: aaglexhibits@spargoinc.com

Need Help? Contact:

aaglexhibits@spargoinc.com | 703-631-6200 | 800-564-4220

Make checks payable to: AAGL

Mail check payment to:

AAGL Exposition Management, c/o SPARGO, Inc.
1881 Campus Commons Drive, Suite 350 • Reston, VA 20191

Cancellation Penalties

Cancellation Penalties

Through January 8, 2026 - 0%

January 9, 2026 - July 16, 2026 - 50%

After July 16, 2026 - 100%

Credit Card Payments:

An invoice will be sent with instructions to submit credit card payment. A non-refundable 3% convenience fee will be added at time of transaction.

Wire/ACH Payments:

Account Name: American Association of Gynecological Laparoscopists, Inc.

Bank Name: Bank of America

Bank Address: 333 S Hope St., Los Angeles, CA 90071

Account Number: 000515430571

Routing Transit #: 026009593 • Swift Code: BofAUS6S

I acknowledge that, as an authorized representative of the above stated Exhibiting Company, I have received, reviewed, and agree that the Exhibiting Company will comply with the 55th AAGL Global Congress on Minimally Invasive Gynecologic Surgery Terms & Conditions and the Meeting Room Policies. Exhibiting Company agrees to receive all written and electronic correspondence from AAGL, SPARGO, Inc. and official event contractors, in reference to the 55th AAGL Global Congress on Minimally Invasive Gynecologic Surgery and all future AAGL events. This application will become a contract upon Exhibiting Company's authorized signature and AAGL's acceptance and approval.

Exhibiting Company Signature..... Date.....

Printed Name..... Telephone.....