

APPLICATION AND CONTRACT FOR EXHIBIT SPACE

ADLM 2024

Meeting Dates: July 28 – August 1, 2024

Exhibit Dates: July 30 – August 1, 2024

McCormick Place | Chicago, IL



Association for
Diagnostics &
Laboratory Medicine™

Formerly AACC

Contact Information (English Only)

Company Name
Contact Job Title
Tel (direct only) Mobile (required)
Email (direct only) Website
Address
City State Zip Country

Exhibit Space

Inline Space – \$50.00 per sq. ft. Island Space – \$58.00 per sq. ft. Size: _____ (min. 10' x 10')

Preferences: 1st _____ 2nd _____ 3rd _____ Cost: \$ _____

Payment Information

| Deposit and Payment Schedule |
|---|
| September 27, 2023...50% due for applications submitted prior to September 27, 2023 |
| September 27, 2023 – April 2, 2024...50% due with application |
| After April 2, 2024...100% due with application |

ADLM requires payment in full no later than April 3, 2024. Failure to make payments does not release the contracted or financial obligation of Exhibitor.

Cancellation Penalties

| Cancellation Penalties |
|--|
| Through September 26, 2023 - 0% |
| September 27, 2023 – April 2, 2024 - 50% |
| After April 2, 2024 - 100% |

Make checks payable to:
Association for Diagnostics & Laboratory Medicine

Mail check payment to:
xx4307- Exhibit
Association for Diagnostics & Laboratory Medicine
P.O. Box 6003
McLean, VA 22106

Please Overnight Checks to:
Association for Diagnostics & Laboratory Medicine Exposition Mgmt.
c/o SPARGO, Inc.
11208 Waples Mill Road, Suite 112 ♦ Fairfax, VA 22030

Credit Card Payments:
An invoice will be sent via email with instructions to submit credit card payment online. A 3% non-refundable processing fee will be added to all credit card payments.

Submit Completed Contract to:
exhibitcontracts@spargoinc.com

Need help? Contact:
adlmexhibits@spargoinc.com
703-631-6200 | 800-564-4200

I acknowledge that, as an authorized representative of the above stated Exhibitor, I have received, reviewed, and agree that Exhibitor will comply with the [ADLM 2024 Exhibit Terms, Conditions, Rules and Regulations](#). Exhibitor agrees to receive all written and electronic correspondence from ADLM, SPARGO, Inc. and official event contractors in reference to ADLM 2024 and all future ADLM events. This exhibit space application will become a contract upon Exhibitor's authorized signature and ADLM's acceptance and approval.

Exhibitor Signature..... Date.....
Printed Name..... Telephone.....