**Conference:** March 9-12, 2024 Expo Hall: March 10-12, 2024

## **DEADLINE CHECKLIST**

January 9, 2024	Directory Inclusion Deadline
January 5, 2024	First Early Bird Pricing Deadline for Lead Retrieval
January 19, 2024	Priority Point Deadline (Housing, Support and In-Booth Education must be confirmed to accrue Priority Points)
February 2, 2024	Booth Rigging/Rendering forms submitted through the <u>Exhibitor Hub</u> Onsite contact information form submitted through the <u>Exhibitor Hub</u> Exhibitor Appointed Contract Notification and EAC's Certificate of Liability submitted through the <u>Exhibitor Hub</u> Giveaway form submitted through the <u>Exhibitor Hub</u>
February 6, 2024	FREEMAN Advanced Warehouse begins accepting shipments
February 8, 2024	FREEMAN Advanced Discount Deadline
March 3, 2023	Advanced Pricing Deadline for Security and Mobility Carts
February 20, 2024	Advanced Pricing Deadline for Music City Center (Internet/Telephone) Catering Order Deadline
March 7, 2024	FREEMAN begins accepting shipments at Music City Center
March 10, 2024	Expo Hall Opens at 4:00 p.m.