# **KEY CONTACTS & OFFICIAL VENDORS**

As you plan for the AORN Global Surgical Conference & Expo 2024, you may receive solicitations from publications and vendors that are not affiliated with the AORN Global Surgical Conference & Expo, Association of periOperative Registered Nurses (AORN), SPARGO, Inc. or any contracted organization therein. Please be advised that AORN does not sell exhibitor lists or contact information to anyone. This information is securely provided to AORN Official Contractors to inform exhibitors of show related services. Solicitations from unofficial vendors are often the result of obtaining public information from the Internet. AORN partners with select vendors to produce our premiere conference and expo and can intervene on your behalf if any customer service issues arise.

# OFFICIAL CONTRACTORS:

- SPARGO, Inc. (Exhibit Sales, Management)
- Freeman (General Service Contractor and Audio Visual)
- Music City Center (Catering, Internet)
- MCI (Housing, Registration, Lead Retrieval)
- AORN (Mailing List Rental)

#### EXHIBIT SALES

(Reserve exhibit space; cost of exhibit space; change or cancel exhibit space; contact change)

SPARGO, Inc.

Kristin Hudson (Companies A-L) 703-995-3868 | kristin.hudson@spargoinc.com

Emily Dowling (Companies M-Z) 703-679-3915 | <u>emily.dowling@spargoinc.com</u> 703-631-6200 | 800-564-4220 | <u>aornexhibits@spargoinc.com</u>

#### **EXPOSITION MANAGEMENT**

(Exhibit operations and logistics related questions; booth construction guidelines; movein/set-up and move-out/tear-down hours; exhibitor service manual related questions)

SPARGO, Inc. Meghan Leahy, CFM 703-654-6929 | meghan.leahy@spargoinc.com

#### FINANCE

703-631-6200 | exhibitorservices@spargoinc.com

# SPONSORSHIP

Contact industry@aorn.org for more information

#### **IN-BOOTH CE**

Andi Dewes

adewes@pfiedler.com

#### FREEMAN

Exhibitor Services (888) 508-5054 | exhibitorsupport@freeman.com

# **REGISTRATION AND HOUSING**

MCI Domestic: 888-266-7745 | International: 972-349-5884 | <u>aorn@mcievents.com</u>

# LEAD RETRIEVAL

MCI 800-464-9382 | leads@mcievents.com

# FLORIST

National Plant and Floral 702-956-8011 | mary.collura@nationalplantfloral.com

# CATERING

Music City Center 615-401-1360

# SECURITY

Marshall Robinson & Associates, Inc Randy Caperton 903-897-2091 | <u>info@mr-assoc.com</u>

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