

APPLICATION AND CONTRACT FOR CAREER FAIR EXHIBIT SPACE



Cell Bio 2022

Meeting Dates: December 3-7, 2022

Exhibit Dates: December 4-6, 2022

Walter E. Washington Convention Center ~ Washington, DC

Contact Information (English Only)

Company Name.....
Contact..... Title.....
Tel..... Mobile.....
Email (direct only)..... Web Site.....
Address.....
City..... State..... Zip..... Country.....
How did you hear about this meeting?

Exhibit Space

- Career Fair Booth – \$2,500 per booth Academia & Current Exhibitor Career Fair Booth – \$2,000 per booth

Career Fair exhibit space is for recruitment, staffing, or educational institutions and is located in a designated area of the Exhibit Hall. (Includes one 6' skirted table, two chairs, and one wastebasket. Exhibitors are responsible for ordering furnishings, carpet, electricity, and internet/Wi-Fi.)

Total Cost: \$ _____ Preferences: 1st _____ 2nd _____ 3rd _____

Payment Information

Deposit and Payment Schedule
June 10, 2022...50% due for applications submitted prior to June 10, 2022
June 10, 2022 – August 3, 2022...50% due with application
After August 3, 2022...100% due with application
ASCB requires payment in full no later than August 4, 2022. Failure to make payments does not release the contracted or financial obligation of Exhibitor.

Submit application to:

Email: exhibitcontracts@spargoinc.com

Need Help? Contact:

ascbexhibits@spargoinc.com
703-631-6200 | 800-564-4220

Cancellation Penalties

Cancellation Penalties
Through June 9, 2022 – 0%
June 10, 2022 – August 3, 2022 – 50%
After August 3, 2022 – 100%

Make checks payable to:

ASCB – American Society for Cell Biology

Mail check payment to:

ASCB Exhibits Management, c/o SPARGO, Inc.
11208 Waples Mill Road, Suite 112 ♦ Fairfax, VA 22030

ACH Remittance:

SunTrust Account Name: American Society for Cell Biology
SunTrust Account Number: 1000091141563
Routing Number: 061000104
SunTrust | One Park Place | Atlanta, GA 30303

Credit Card Payments:

An invoice will be sent with instructions to submit credit card payment online.

I acknowledge that, as an authorized representative of the above stated Exhibitor, I have received, reviewed, and agree that Exhibitor will comply with the [Rules and Regulations](#). Exhibitor will comply with all updates of such policies applicable to the Cell Bio 2022 Annual Meeting. Exhibitor agrees to receive all written and electronic correspondence from ASCB, SPARGO, Inc., and official event contractors in reference to Cell Bio, and all future ASCB events and opportunities. This career center exhibit space application will become a contract upon Exhibitor's authorized signature and ASCB's acceptance and approval.

Exhibitor Signature..... Date.....

Printed Name..... Telephone.....