

Thank you for choosing to exhibit at 2023 ASCB EMBO Meeting. The 2023 ASCB EMBO Meeting will be held December 2-6 at the Boston Convention and Exhibition Center (BCEC) in Boston, MA. The exhibits will be open on December 3-5.

This Exhibitor Service Manual provides you with all the information that an exhibitor needs to have a successful meeting – from forms for ordering carpet, furniture, electricity, and telecommunications, to important information with regards to registration, housing, and support opportunities. It also includes information on available discounts if services are ordered by the early discount deadline date. This helps you to save money and for everyone to better plan equipment needs and labor schedules – all resulting in a smooth operation and successful experience.

I want to thank you for your continued support of the American Society of Cell Biology, European Molecular Biology Society and your participation in the 2023 ASCB EMBO Meeting. If you have any questions, please feel free to contact me at <u>meghan.leahy@spargoinc.com</u> or 703-654-6929. We look forward to a successful meeting in Boston!

Sincerely,

Meghan Leahy, CFM Senior Manager, Exposition Operations SPARGO, Inc. Phone: +1-703-654-6929 or 800-564-4220 Email: meghan.leahy@spargoinc.com