

### **HOTEL RESERVATIONS**

#### **Hotel Blocks**

The Exhibitor Housing website is now open for those exhibitors that have previously requested a room block. Passwords were issued on Wednesday, February 1. If you have not received your password, please contact the ASCO Annual Meeting Customer Service Center.

Exhibiting companies that have not secured a hotel room block may go online and create a block of rooms.

All Exhibitor room blocks are 100% prepaid and the payments are non-refundable. Exhibitors with confirmed room blocks will be required to manage their room blocks online.

Reservations must be entered and paid in full by the deadline of **Tuesday, April 4, at 5:00 PM (ET.)** Name and date changes can be made until Monday, May 8 at 5:00 PM (ET.)

#### **Important Notice:**

All official hotel room blocks for the ASCO Annual Meeting must be secured directly through the ASCO Annual Meeting Customer Service Center, operated by SPARGO, Inc. If you receive an email or phone call from other companies, we strongly recommend you do not secure hotel rooms from these unapproved vendors. We can only guarantee hotel room availability and rates offered through SPARGO, Inc. If you have any questions, please contact the ASCO Annual Meeting Customer Service Center.

Exhibiting companies who do not utilize the ASCO Annual Meeting Customer Service Center to secure hotel rooms will be subject to a 10% surcharge on the exhibit space rental rate and will be billed accordingly.

### **Hotel Reservation Policy**

Any rooms not reserved and paid for will be released on Tuesday, April 4, at 5:00 PM (ET)

### **Special Assistance**

ASCO, McCormick Place and all official ASCO Annual Meeting Hotels, comply with the Americans with Disabilities Act. If you require special assistance, please contact the Customer Service Center at the phone number below.

# Questions?

#### **Contact Dawn Senavitis or Shelby Wiggs**



dawn.senavitis@spargoinc.com shelby.wiggs@spargoinc.com

# **ASCO Annual Meeting Customer Service Center**



888-788-1522 (within the U.S) or +1-703-449-6418 (outside the U.S.)



Registration: ascoregistration@spargoinc.com

Hotel Reservations: <a href="mailto:ascoexhhousing@spargoinc.com">ascoexhhousing@spargoinc.com</a>

8:30 AM - 5:00 PM (ET) closed on weekends and U.S. holidays