

# Application and Contract for Meeting Rooms

## 2026 ASCO® Annual Meeting

Meeting Dates: May 29-June 2, 2026

Exhibit Dates: May 30-June 1, 2026

McCormick Place | Chicago, IL



Submit application to [exhibitcontracts@spargoinc.com](mailto:exhibitcontracts@spargoinc.com) Need Help? [ascoexhibits@spargoinc.com](mailto:ascoexhibits@spargoinc.com) | 703-631-6200 | 800-564-4220

### Step 1: Contact Information

Company Name \_\_\_\_\_

Contact \_\_\_\_\_ Job Title \_\_\_\_\_

Phone (direct only) \_\_\_\_\_ Mobile (required) \_\_\_\_\_

Email (direct only) \_\_\_\_\_ Website \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country/Region \_\_\_\_\_

☐ I would like to receive communication from ASCO and SPARGO, Inc. regarding exhibiting opportunities at current and future ASCO meetings. To opt out of receiving these messages at any time, contact [compliance.expo@spargoinc.com](mailto:compliance.expo@spargoinc.com).

### Step 2: Meeting Room Rental Rates

#### McCormick Place, East Building

The Meeting Room package includes a lockable door, carpet, standard electric, and a company identification sign with logo. **Meeting Rooms will be available Friday, May 29: 8:00 AM - 7:00 PM, Saturday, May 30 - Sunday, May 31: 7:00 AM - 7:00 PM, and Monday, June 1: 7:00 AM - 5:00 PM. Tuesday, June 2 is a move out day only; meetings are not permitted.**

☐ 400 sq. ft. Meeting Room (unfurnished) - \$43,600 ☐ 400 sq. ft. Meeting Room (furnished) - \$45,600

☐ 600 sq. ft. Meeting Room (unfurnished) - \$65,400 ☐ 600 sq. ft. Meeting Room (furnished) - \$68,400

☐ 1,000 sq. ft. Meeting Room (unfurnished) - \$109,000

Meeting Room # Preferences: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ Total Cost: \$ \_\_\_\_\_

#### McCormick Place, North Building

The Meeting Room package includes a secured, private room with lockable door, existing carpet, standard electric, and a company identification sign with logo. **Meeting Rooms will be available Thursday, May 28 at 9:00 AM through Tuesday, June 2 at 1:00 PM.**

☐ 800 sq. ft. Meeting Room (unfurnished) - \$75,000 ☐ 1,000 sq. ft. Meeting Room (unfurnished) - \$80,000

☐ 1,500 sq. ft. Meeting Room (unfurnished) - \$85,000

Meeting Room # Preferences: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_ Total Cost: \$ \_\_\_\_\_

\*Companies will be limited to purchasing two North building meeting rooms during the first round of space selection and can purchase additional rooms if they are available after space selection.

#### McCormick Place, West Building

The Meeting Room package includes a secured, private room with lockable door, existing carpet, standard electric, and a company identification sign with logo. **Meeting Rooms will be available Thursday, May 28 at 9:00 AM through Tuesday, June 2 at 1:00 PM.**

Room	Sq. Ft.	Cost
<input type="checkbox"/> W190a	5,239	\$95,000
<input type="checkbox"/> W190b	4,139	\$85,000
<input type="checkbox"/> W191	908	\$60,000
<input type="checkbox"/> W192a	2,012	\$70,000
<input type="checkbox"/> W192b	2,935	\$75,000
<input type="checkbox"/> W192c	2,014	\$70,000
<input type="checkbox"/> W193a	1,532	\$65,000
<input type="checkbox"/> W193b	1,481	\$65,000

Room	Sq. Ft.	Cost
<input type="checkbox"/> W194a	1,482	\$65,000
<input type="checkbox"/> W194b	2,754	\$75,000
<input type="checkbox"/> W195	1,712	\$65,000
<input type="checkbox"/> W196a	4,800	\$90,000
<input type="checkbox"/> W196b	4,743	\$90,000
<input type="checkbox"/> W196c	4,799	\$90,000

Total Cost: \$ \_\_\_\_\_

\*Companies will be limited to purchasing three West building meeting rooms during the first round of space selection and can purchase additional rooms if they are available after space selection.

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ANNUAL MEETING

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### Step 3: Payment and Cancellation

#### Deposit and Payment Schedule

Applications Received Through August 28, 2025	
50% of balance due by August 28, 2025	Remaining balance due by January 21, 2026

Applications Received August 29, 2025 Through January 20, 2026	
50% of balance due with application	Remaining balance due by January 21, 2026

Applications Received on January 21, 2026 or After	
100% due with application	

#### Cancellation Terms

By August 27, 2025	100% refund of contracted amount
August 28, 2025-January 20, 2026	50% refund of contracted amount
Beginning January 21, 2026	No refund

**Cancellation penalties will apply, regardless of whether payment has been received.** Cancellation of exhibit space includes cancellation of registrations allotted with exhibit space. Cancellation of exhibit space also results in the cancellation of any exhibitor-exclusive opportunities. This includes cancellation of meeting room rental, Industry Expert Theater participation, and in-hall advertising opportunities. Full refund if cancelled by ASCO without cause.

**ASCO requires 50% payment no later than August 28, 2025, and full payment no later than January 21, 2026. Failure to make payments does not release the contracted or financial obligation of Exhibitor.**

- Make checks payable to ASCO and mail to: ASCO • PO Box 1029 • Charlotte, NC 28201-1002
- An invoice will be sent with instructions to submit a credit card payment online.
- Account number for ACH/Wire payments: Truist Financial Account ending in 8316
- For updated instructions please contact [exhibitorservices@spargoinc.com](mailto:exhibitorservices@spargoinc.com).

### Step 4: Acknowledgement

As an authorized representative of the above stated Exhibitor, I agree to the payment and cancellation terms included in this agreement. Furthermore, I have received, reviewed, and agree that Exhibitor will comply with the Policy for Exhibitors and Other Organizations at ASCO Meetings available on [asco.org/exhibits](https://asco.org/exhibits) (as may be amended from time to time). I understand that exhibit space must be staffed at all times during the published Exhibit Hall open hours and may not be torn down early. Exhibitor agrees to receive all written and electronic correspondence from ASCO, SPARGO, Inc., and official event contractors related to the 2026 and 2027 ASCO Annual Meeting. This meeting room application will become a contract upon Exhibitor's authorized signature and ASCO's acceptance and approval.

Exhibitor Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Telephone \_\_\_\_\_

