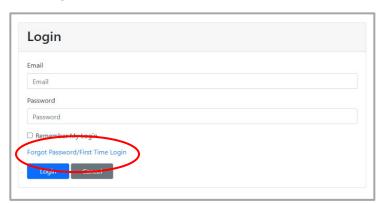


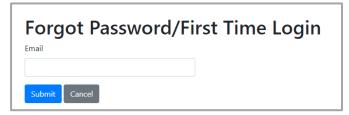
The Exhibitor Resource Center is open. We request that you follow the outlined steps below for logging in and successfully setting up your Exhibitor Directory Profile. Your listing information will be used online and in the printed directory. **The deadline to be included in the printed directory is Friday, September 26, 2025.**

LOGGING IN TO THE EXHIBITOR RESOURCE CENTER FOR THE FIRST TIME

- 1. Go to https://ash2025.myexpoonline.com/home
- 2. Click the "Exhibitor Login" button
- 3. Enter your email and click "Forgot Password/First Time Login" You must enter your Booth Contact email address. An email will be sent, and you will need to create a password. If you are not the Booth Contact, you will not have access to create an account.

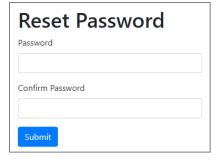


4. Enter your email address in the new window and click "Submit."



- 5. You will receive an automated email from "Events IdP <noreply@personifyauth.com>" with the subject line "Reset Your Password." Be sure to check your junk folder if you do not see the email. Click the link in the email to be sent to a page to create your password.
- 6. Create your password and click "Submit."



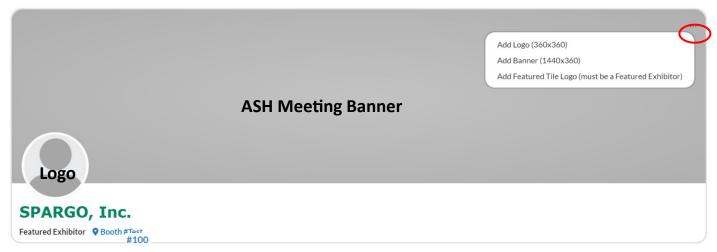


7. Return to the login page at https://ash2025.myexpoonline.com/home and log in with your email and password.



ADD COMPANY INFORMATION ON THE EXHIBITOR DIRECTORY LISTING PAGE

- 1. Once logged in to the Exhibitor Resource Center, you will land on the **DASHBOARD** page. Click the "**Complete Your Exhibitor Directory Listing**" button.
- 2. Add a corporate or product logo. Click the three dots in the top right corner of the banner and click "Add Logo".
 - Corporate or Product Logo Specifications:
 - o 360px wide x 360px high
 - o png or jpg files only



3. In the **About** section, you will add your description (max 500 characters including spaces and punctuation) and website URL, and product categories. Click "Edit" in the right corner to add your information.



4. In the **Company Information** section you will add your address (only city, state, and country will appear on your profile) and social media URLs. Click "Edit" in the right corner to add your information.



