



September 2019 Exhibitor Newsletter: Deadlines, Dates and More

This exhibitor newsletter will be issued bi-monthly and will include deadlines, important dates, and updates for the 2019 Kidney Week Annual Meeting. Please forward these messages to your onsite booth contact so they are also informed.

Mark Your Calendar with these important dates

- Friday, October 4** Exhibitor Individual Hotel Reservations
- Friday, October 4** Installation Request Deadline for Early Move-In

Exhibitor Service Kit is now available

Your booth orders are just a few clicks away. All essential services (electrical, cleaning, photography, A/V, internet, etc.) are embedded in the kit. Don't miss out on the early deadline to receive discounted rates. Please use the button below to access the Exhibitor Service Kit.

[Access Service Kit](#)

Registration - It pays to secure registration early!

Exhibitor Registration is now open. Registration will be available for those who have paid for their booth. Spargo has sent registration credentials via email, if you do not have these, please contact the ASN Registration Center at asnregistration@spargoinc.com. Register all of your booth personnel before October 30, 2019 to avoid onsite registration rates.

Don't miss this upcoming deadline

The deadline to submit Early Move-In forms is Friday, October 4th. Exhibitor installation hours will be enforced. All exhibiting companies must complete installations by 4:30 p.m. on Wednesday, November 6. If special circumstances necessitate additional time for installation, exhibitors must submit a written request by Friday, October 4 to rcoombs@asn-online.org.

[Submit an Application](#)

Trade Show Tips:

Are those "official" emails legitimate or SPAM?

As you begin receiving marketing emails from various companies referencing Kidney Week 2019, we are aware you will be contacted by many companies that are not officially affiliated with ASN. To help you wade through these emails, we have asked all Official Vendors to add the text below to their emails. If you do not see this language, the company is likely NOT an official Kidney Week vendor.

"Company" is an official provider of services for ASN Kidney Week 2019. If you have any questions regarding Kidney Week, exhibits, or the society please contact Ronny Coombs at rcoombs@asn-online.org directly.

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