

# FREEMAN

909 Newark Turnpike  
Kearny, NJ 07032  
(201) 299-7575 Fax: (469) 621-5618

**INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **ASRM SCIENTIFIC CONGRESS & EXPO / OCTOBER 14 - 16, 2019**  
COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_  
CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_

For Assistance, please call (201) 299-7575 to speak with one of our experts.

**Let Freeman Online®** estimate your material handling charges for you. Log on to [www.freeman.com](http://www.freeman.com), select your show and click on "Estimate My Material Handling Costs". From Freeman Online® you can print extra shipping labels, get tips on how to package your freight and much more.

## MATERIAL HANDLING SERVICES

**CRATED:** Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required. The warehouse cannot receive uncrated or loose shipments.

**SPECIAL HANDLING:** Material delivered in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. **Federal Express, UPS & DHL** are included in this category due to their delivery procedures.

**UNCRTATED:** Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

**CARPET AND/OR PAD ONLY:** Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

**STRAIGHT TIME:** 8:00 A.M. to 4:30 P.M. Monday through Friday  
**OVERTIME:** 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays  
(Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

Description	Price Per CWT	200 lb. Minimum
<b>RATE CLASSIFICATIONS:</b>		
<b>Warehouse Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$157.25	314.50
Special Handling Shipment.....	\$204.50	409.00
Carpet and/or Pad Only Shipment.....	\$236.00	472.00
<b>Show Site Shipment (200 lb. minimum)</b>		
Crated or Skidded Shipment.....	\$133.00	266.00
Special Handling Shipment.....	\$173.00	346.00
Uncrated or Pad Wrapped Shipment.....	\$199.50	399.00
Carpet and/or Pad Only Shipment.....	\$199.50	399.00
<b>Small Package - Maximum weight is 30 lbs per shipment*</b>		
Per Shipment.....	\$ 45.00	

\*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

### ADDITIONAL SURCHARGES:

<b>Shipment Delivered after Deadline Date (in addition to above rates)</b>		
Warehouse Shipment after <b>October 04, 2019</b> .....	\$ 78.75	157.50
Show Site Shipment after <b>October 13, 2019</b> .....	\$ 66.50	133.00
<b>Overtime Charge - Inbound (in addition to above rates)</b>		
Crated or Skidded Shipment.....	\$ 66.50	133.00
Special Handling Shipment.....	\$ 86.50	173.00
Uncrated or Pad Wrapped Shipment.....	\$ 99.75	199.50
Carpet and/or Pad Only Shipment.....	\$ 99.75	199.50
<b>Overtime Charge - Outbound (in addition to above rates)</b>		
Crated or Skidded Shipment.....	\$ 66.50	133.00
Special Handling Shipment.....	\$ 86.50	173.00
Uncrated or Pad Wrapped Shipment.....	\$ 99.75	199.50
Carpet and/or Pad Only Shipment.....	\$ 99.75	199.50

Description	Weight CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =		
<b>Surcharges</b>	÷ 100 =		
<b>The warehouse will receive shipments Monday through Friday during the hours of 8:00 AM. - 2:30 PM. To check on the arrival of freight, please call (201) 299-7575.</b>		<b>8% Tax</b>	<b>N/A</b>
		<b>Total</b>	

FREEMAN material handling

## SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to [www.freeman.com](http://www.freeman.com)

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

### What is Ground Loading/Unloading?

Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

### What is Constricted Space Loading/Unloading?

Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

### What is Designated Piece Loading/Unloading?

Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

### What are Stacked Shipments?

Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

### What is Shipment Integrity?

Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

### What is Alternate Delivery Location?

Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

### What are Mixed Shipments?

Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

### What does it mean if I have "No Documentation"?

Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

### What is the difference between Crated and Uncrated Shipments?

Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

### What about carpet only shipments?

Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

# F R E E M A N

## Truck Marshalling Yard 2433 South Columbus Blvd Philadelphia, PA 19148

### Directions to Marshalling Area:

- Continue East on Vine Street (Left Lane)
- Turn LEFT at Dead End (7<sup>th</sup> Street)
- Enter I-95 on Ramp
- Follow I-95 South
- Take exit 20 onto Columbus Blvd/Washington Avenue
- Turn RIGHT at bottom of ramp onto Columbus Blvd
- Continue SOUTH on Columbus Blvd for 1.8 miles
- Turn LEFT onto Oregon Avenue into Marshalling Area
  
- Go into **Franks Diner** to Sign In  
2433 South Columbus Blvd Philadelphia, PA 19148 (GPS)

### Directions from Marshalling Area to Convention Center:

- Continue NORTH on Columbus Avenue
- Turn LEFT onto 676 West/Central Philadelphia (Two Traffic lights past Washington Avenue)
- Exit at Broad Street
- Turn LEFT onto Vine Street (First Traffic light) Follow Vine Street to 12<sup>th</sup> Street (Convention Center Loading Ramp)
- Follow Vine Street to 12<sup>th</sup> Street (Convention Center Loading Ramp)

# Directions to Marshalling Yard/ PCC Loading Dock

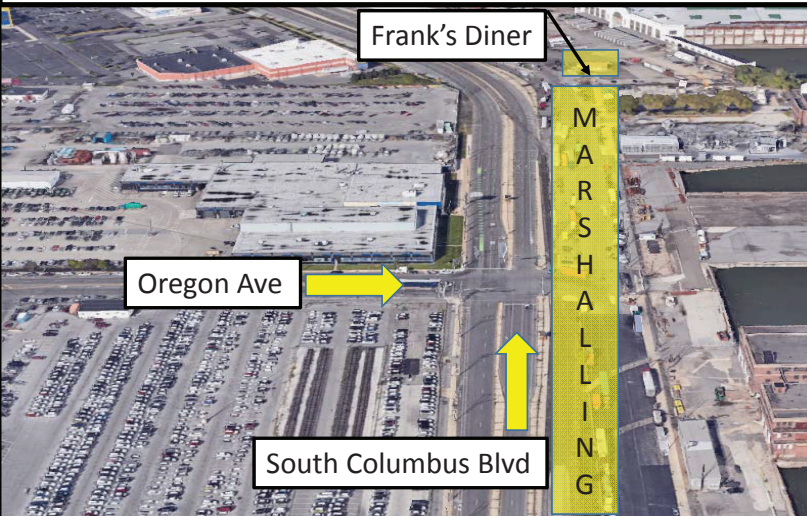
## Driver Check-In Step by Step Instructions:

1. Marshalling area is located at FRANK'S DINER 2433 South Columbus Blvd Philadelphia, PA 19148
2. At check-in driver presents bill of lading (BOL) with Booth #, Exhibitor name, etc. along with certified scale weights if available and Freeman supervisor will create receiving reports.
3. Driver receives a Driver# after checking in and returns to his truck and awaits call on his cell phone when there is dock space to unload the truck.
4. **When driver gets called he drives to PCC loading dock and checks in with PCC Security. All drivers must present their CDL to security for entrance.**
5. Teamsters will direct the driver to a specific loading dock.

## Directions to PCC from Marshalling Area:

1. Continue NORTH on Columbus Ave
2. Turn LEFT onto 676 West/ Central Philadelphia (Two traffic lights past Washington Ave)
3. Exit at Broad St
4. Turn LEFT onto Vine St (First traffic light)
5. Follow Vine St to 12<sup>th</sup> St (Convention Center Loading Ramp)

## Marshalling Yard



## PCC Dock Entrance: Vine St between 11<sup>th</sup> and 12<sup>th</sup> St



**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 11, 2019**

**DEADLINE DATE IS: OCTOBER 04, 2019**

**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: FREEMAN**

**9820 BLUE GRASS ROAD**

**PHILADELPHIA, PA 19114**

**WAREHOUSE**

**EVENT: ASRM SCIENTIFIC CONGRESS & EXPO**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

**F R E E M A N**

**R U S H**

**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 11, 2019**

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**TO:** \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: FREEMAN**

**9820 BLUE GRASS ROAD**

**PHILADELPHIA, PA 19114**

**WAREHOUSE**

**EVENT: ASRM SCIENTIFIC CONGRESS & EXPO**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.  
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.  
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

**F R E E M A N**

**R U S H**

***DO NOT DELAY***

***CANNOT DELIVER BEFORE OCTOBER 11, 2019***

TO: \_\_\_\_\_

*EXHIBITOR NAME*

**C/O: FREEMAN**

**PENNSYLVANIA CONVENTION CENTER  
1101 ARCH STREET**

**PHILADELPHIA, PA 19107**

**SHOW SITE**

**EVENT: ASRM SCIENTIFIC CONGRESS & EXPO**

**BOOTH NO: \_\_\_\_\_ NO. \_\_\_\_\_ OF \_\_\_\_\_ PCS**

**F R E E M A N**

**R U S H**

***DO NOT DELAY***

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TO: \_\_\_\_\_

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**C/O: FREEMAN**

**PENNSYLVANIA CONVENTION CENTER  
1101 ARCH STREET**

**PHILADELPHIA, PA 19107**

**SHOW SITE**

**EVENT: ASRM SCIENTIFIC CONGRESS & EXPO**

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-----  
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**R U S H**  
**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 11, 2019**

**DEADLINE DATE IS: OCTOBER 04, 2019**

TO: \_\_\_\_\_  
EXHIBITOR NAME

C/O FREEMAN  
9820 BLUE GRASS RD  
PHILADELPHIA, PA 19114

**HANGING SIGN**

EVENT: ASRM SCIENTIFIC CONGRESS & EXPO

BOOTH NO. \_\_\_\_\_ NO. OF PIECES \_\_\_\_\_

**F R E E M A N**  
**R U S H**  
**DO NOT DELAY**

**RECEIVING DATE BEGINS: SEPTEMBER 11, 2019**

**DEADLINE DATE IS: OCTOBER 04, 2019**

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EXHIBITOR NAME

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<b>OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS</b>
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NAME OF SHOW: **ASRM SCIENTIFIC CONGRESS & EXPO / OCTOBER 14 - 16, 2019**

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_ BOOTH SIZE: \_\_\_\_\_ X

CONTACT NAME : \_\_\_\_\_ PHONE #: \_\_\_\_\_

E-MAIL ADDRESS : \_\_\_\_\_

For Assistance, please call (201) 299-7575 to speak with one of our experts.

For fast, easy ordering, go to [www.freeman.com](http://www.freeman.com)

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

### SHIPPING INFORMATION

SHIP TO: COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

PHONE#: \_\_\_\_\_ ATTN: \_\_\_\_\_

SPECIAL INSTRUCTIONS: \_\_\_\_\_

BILL TO: ☐ Same as Ship to:

COMPANY NAME: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/ PROVINCE: \_\_\_\_\_ ZIP/ POSTAL CODE: \_\_\_\_\_

### METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation ☐ Other Carrier

No need to schedule your outbound shipment.  
Charges will appear on your Freeman invoice.

Carrier Name: \_\_\_\_\_  
Carrier Phone: \_\_\_\_\_

Freeman will make arrangements for all Freeman Exhibit Transportation shipments.  
Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

- |   |   |
|---|---|
| <input type="checkbox"/> 1 Day: Delivery next business day              | <input type="checkbox"/> Standard Ground                                  |
| <input type="checkbox"/> 2 Day: Delivery by 5:00 PM second business day | <input type="checkbox"/> Specialized: Pad wrapped, uncrated, or truckload |
| <input type="checkbox"/> Deferred: Delivery within 3-5 business days    |   |

Select Shipment Options (if applicable)

- |  |   |
|--|---|
| <input type="checkbox"/> Have loading dock | <input type="checkbox"/> Lift gate required |
| <input type="checkbox"/> Inside delivery   | <input type="checkbox"/> Air ride required  |
| <input type="checkbox"/> Pad wrap required | <input type="checkbox"/> Residential        |
| <input type="checkbox"/> Do not stack      |   |

Select Desired Number of Labels: \_\_\_\_\_

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.