

# APPLICATION AND CONTRACT FOR EXHIBIT SPACE



## ASRM 2021 Annual Scientific Congress & Expo

Meeting Dates: October 17-20, 2021

Exhibit Dates: October 18-20, 2021

Baltimore Convention Center ~ Baltimore, MD

### Contact Information (English Only)

Company Name.....

Contact..... Title.....

Tel..... Mobile.....

Email..... Web Site .....

Address.....

City..... State..... Zip..... Country.....

### Exhibit Space

Inline Space – \$45.00 per sq. ft.     Island Space – \$49.00 per sq. ft.    Size: \_\_\_\_\_ (min. 10' x 10')

Preferences: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_    Exhibit Space Cost: \$ \_\_\_\_\_

### Premium Listing Upgrade

Premium Listing Standard Rate - \$875

Exhibit Space Total \$ \_\_\_\_\_ + Listing Upgrade Total \$ \_\_\_\_\_ = Total Cost \$ \_\_\_\_\_

### Payment Information

Deposit and Payment Schedule
March 31, 2021...50% due for applications submitted prior to March 31, 2021
April 1, 2021 – June 14, 2021...50% due with application
June 15, 2021...100% Balance Due   100% due with new applications received after June 14,2021
<b>ASRM requires payment in full no later than June 15, 2021. Failure to make payments does not release the contracted or financial obligation of Exhibitor.</b>

### Cancellation Penalties

Cancellation Penalties
Through March 31, 2021 - 0%
April 1, 2021– June 14, 2021 - 50%
After June 14, 2021 - 100%

**Make checks payable to:**  
American Society for Reproductive Medicine

**Mail check payment to:**  
ASRM Exposition Management, c/o SPARGO, Inc.  
11208 Waples Mill Road, Suite 112 ♦ Fairfax, VA 22030

**Credit Card Payments:**  
An invoice with instructions to submit credit card payment online will be sent via email within one business

Submit Completed Contract to: [ASRMexhibits@spargoinc.com](mailto:ASRMexhibits@spargoinc.com)

I acknowledge that, as an authorized representative of the above stated Exhibitor, I have received, reviewed, and agree that Exhibitor will comply with the [ASRM 2021 Scientific Congress & Expo Exhibitor Rules and Regulations](#). Exhibitor agrees to receive all written and electronic correspondence from ASRM, SPARGO, Inc. and official event contractors in reference to the ASRM 2021 Scientific Congress & Expo and all future ASRM events. This exhibit space application will become a contract upon Exhibitor's authorized signature and ASRM's acceptance and approval.

Exhibitor Signature..... Date.....

Printed Name..... Telephone.....

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#### **CANCELLATIONS, SPACE REDUCTIONS AND REFUNDS POLICY**

If Exhibitor wishes to cancel this application and agreement, Exhibitor may only do so by sending notice of cancellation in writing (email is permitted) to [asrmexhibits@spargoinc.com](mailto:asrmexhibits@spargoinc.com). Cancellation email must be acknowledged and confirmed by SPARGO, Inc., before cancellation is considered final. In such event, Exhibitor shall be liable for 0% of the total cost of the requested exhibit space through March 31, 2021; 50% of the total cost of the requested exhibit space if the cancellation request is received April 1, 2021 through June 14, 2021; 100% of total cost of the requested exhibit space if the cancellation request is received after June 14, 2021. The date of cancellationshall be the date the notice is received by the ASRM Show Management Company (SPARGO) at the address above. Cancellation or failure to make payment by the payment dates set forth in this Contract does not release Exhibitor from its financial or contractual obligations. Exhibitor is responsible for all outstanding balances and any additional fees, costs, and expenses— including reasonable attorneys' fees, incurred in attempting to collect or in actually collecting the monies due from Exhibitor whether by lawsuit or any other means.