

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME	ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER	
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

INTERNET	QUANTITY	SHOW RATE
SIMPLE WIFI CONNECTION		\$24
HARD LINE CONNECTION		\$225

  

POWER	QUANTITY	SHOW RATE
120V SINGLE PHASE – 20 AMP		\$150
120V THREE PHASE – 60 AMP		\$515

  

MISCELLANEOUS	QUANTITY	DAILY RATE
LAPTOP		\$260
FLIPCHART PACKAGE		\$107

If You Are Experiencing Technical Difficulties On Site  
 Please Contact Encore At 323-228-1191