



# EASTERN DEFENSE SUMMIT

Charleston Area Convention Center • Charleston, SC

## EXHIBITOR DEADLINES & IMPORTANT DATES

DEADLINE	ITEM	COMPLETE
ASAP	<a href="#">Supporting Partner Opportunities</a>	<input type="checkbox"/>
ASAP	<b>Complete Your Online Company Listing</b> <i>To complete your online company listing, please login <a href="#">here</a>. To create a login, please follow the instructions <a href="#">here</a>.</i>	<input type="checkbox"/>
NOVEMBER 11	Discount deadline for <a href="#">CAPTURE! Powered by Spargo</a> <i>Lead Retrieval</i>	<input type="checkbox"/>
NOVEMBER 25	Discount deadline for <a href="#">Vista Convention Services</a> <i>Carpet, Furniture, Shipping, Labor, etc.</i>	<input type="checkbox"/>
DECEMBER 2	<a href="#">Advance Warehouse Shipment</a> Deadline (without surcharge)	<input type="checkbox"/>
DECEMBER 10	<b><a href="#">Direct to Show Site Shipment</a> May Begin to Arrive</b> <i>Shipments arriving before this day may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.</i>	<input type="checkbox"/>
DECEMBER 11	<b>All exhibit space must be set by 9:00 AM</b> <i>If you are not able to meet this requirement, you must submit a variance request to <a href="mailto:Brittany.Spargo@spargoinc.com">Brittany.Spargo@spargoinc.com</a> no later than 5:00 PM on Thursday, December 5.</i>	<input type="checkbox"/>

Please refer to all other deadline for on their individual order forms enclosed in the Exhibitor Resource Center.