



## EXHIBIT SCHEDULE

(Exhibit hours are subject to change. Should a change occur, all exhibitors will be notified in writing.)

### MOVE-IN

Tuesday, December 10	8:00 AM—5:00 PM
Wednesday, December 11	8:00 AM—9:00 AM

**ALL EXHIBITS MUST BE SET BY 9:00 AM ON WEDNESDAY, DECEMBER 11, 2024.** After this time, show management reserves the right to use any empty space in a way that will complement the overall appearance of the exhibition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Brittany Spargo at 571-279-0021 or [Brittany.Spargo@spargoinc.com](mailto:Brittany.Spargo@spargoinc.com) by **5:00 PM EST on Thursday, December 5.**

### SHOW HOURS

Wednesday, December 11	10:00 AM—5:00 PM
<i>*Networking Happy Hour</i>	<i>4:00 PM - 5:00 PM</i>
Thursday, December 12	10:00 AM—5:00 PM
<i>*Networking Happy Hour</i>	<i>4:00 PM - 5:00 PM</i>

All exhibits must be staffed during show hours. Registered exhibitors can access the exhibit hall 1-hour prior to opening each day.

### MOVE OUT

Thursday, December 12	5:00 PM—9:00 PM
Friday, December 13	8:00 AM—12:00 PM

Note: With respect and safety to fellow exhibitors, no display may be dismantled, or packing started before **5:00 PM on Thursday, December 12.** Please make travel plans accordingly.

**Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in and move-out.**