



June 8-12
Portland, OR



SHIPPING ADDRESS

Shepard Exposition Services is the official contractor for Material Handling for the ASHP 2024 Summer Meetings & Exhibition. Order forms are included in the *OFFICIAL SERVICE CONTRACTOR* section of this manual. Please send your materials to the following address.

ADVANCE SHIPMENTS:

ADVANCE SHIPPING BEGINS FRIDAY, MAY 10, 2024. THE DEADLINE FOR ADVANCE FREIGHT IS MAY 31, 2024. SHIPMENTS RECEIVED AFTER MAY 31, 2024 MAY INCUR AFTER DEADLINE CHARGES. LAST DAY TO RECEIVE ANY WAREHOUSE DELIVERIES IS JUNE 4.

TO: Exhibiting Company Name / Booth Number
FOR: **ASHP Pharmacy Futures 2024**
c/o TForce c/o Fern c/o Shepard Exposition Services
6700 NE 59th Street
Portland, OR 97218

DIRECT/ON-SITE SHIPMENTS:

DIRECT SHIPMENTS WILL ONLY BE RECEIVED DURING EXHIBIT MOVE-IN STARTING ON FRIDAY, JUNE 7, 2024.

TO: Exhibiting Company Name / Booth Number
For: **ASHP Pharmacy Futures 2024**
c/o Shepard Exposition Services
Oregon Convention Center
777 NE MLK Jr. Blvd.
Portland, OR 97232

IMPORTANT ALERT

There will be no vehicle access to the Convention Center until 1pm on Saturday due to the Rose Festival Parade. We highly recommend freight be sent to the advance warehouse according to warehouse deadlines noted in the Important Deadlines chart."

THE OREGON CONVENTION CENTER DOES NOT HAVE THE CAPACITY TO RECEIVE AND STORE EXHIBIT MATERIALS EXCEPT DURING PUBLISHED MOVE-IN HOURS. IF YOUR MATERIALS ARE RECEIVED PRIOR TO THE SCHEDULED MOVE-IN TIME, YOUR PACKAGE MAY BE TURNED AWAY OR MAY ACCUMULATE SIGNIFICANT ADDITIONAL CHARGES IF ACCEPTED.

Please make sure that delivery of your materials and merchandise is made in accordance with the deadlines indicated above for advance and/or direct /on-site address or late charges may occur.