

### Move In, Move Out, And Exhibits Schedule

Event	Date and Time	Additional Information
Move In	Wednesday, January 19 3:00 PM – 5:00 PM	All exhibits must be set by 5:00 PM on Wednesday, January 19.*If you cannot meet this deadline, you must request a variance. Please contact Eileen McGill at 703-631-6200 or <a href="mailto:giexhibits@spargoinc.com">giexhibits@spargoinc.com</a> by 5:00 ET on Monday, January 17.
Exhibit Hours	Thursday, January 20 7:00 AM – 6:00 PM  Friday, January 21 7:00 AM – 6:00 PM	Hours during which your exhibit table will need to be staffed as attendees will be in the Posters, Exhibits, and Food Service Room:  <b>Thursday, January 20</b> 7:00 AM – 8:00 AM Continental Breakfast 9:30 AM – 9:45 AM Break 10:45 AM – 11:15 AM Break 12:00 PM – 1:30 PM Complimentary Boxed Lunch 3:00 PM – 3:30 PM Break 5:00 PM – 6:00 PM Poster Session with Complimentary Wine and Cheese  <b>Friday, January 21</b> 7:00 AM – 7:55 AM Continental Breakfast 9:30 AM – 10:00 AM Break 11:05 AM – 11:20 AM Break 12:05 PM– 1:35 PM Poster Session with Boxed Lunch 3:15 PM – 3:45 PM Break 5:00 PM – 6:00 PM Poster Session with Complimentary Wine and Cheese
Move Out	Friday, January 21 6:00 PM – 7:00 PM	<b>Exhibits may not be dismantled before 6:00 PM on Friday, January 21.</b> Early dismantling of exhibits is prohibited.  The Symposium’s designated general service contractor will dismantle any exhibits that are not taken down by 7:00 PM. Exhibitors will be responsible for all charges related to tear down.

Questions?

Contact Eileen McGill, Exhibits Operations Manager



800-564-4220 (within the U.S.) or 703-631-6200



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