

Shipping Information – Outbound

- All exhibit materials must be cleared from the exhibit area by 6:30 PM on Friday, January 20.
- Exhibitors are responsible for planning with their individual freight carriers. No arrangements need to be made in advance if you plan on shipping with Freeman Exhibit Transportation.
- If you will be shipping out with Freeman Exhibit Transportation or a carrier other than FedEx or UPS, please complete the [outbound shipping form](#) and return to Freeman either in advance or onsite at the Symposium.
- Pack and label all your materials. Please see Eileen McGill, Exhibits Operations Manager, to finalize outbound shipping process before you leave.
- Return your [Material Handling Agreement](#) to the Freeman Customer Service Representative onsite (if applicable.)

Questions? Contact Eileen McGill, Exhibits Operations Manager



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