

Move In, Move Out, And Exhibits Schedule

Event	Date and Time*	Additional Information
Move In	Wednesday, February 16 3:00 PM – 5:00 PM	All exhibits must be set by 5:00 PM on Wednesday, February 16. If you cannot meet this deadline, you must request a variance. Please contact Eileen McGill at 703-631-6200 or guexhibits@spargoinc.com by 5:00 ET on Monday, February 14.
Exhibit Hours	<p>Thursday, February 17 7:00 AM – 6:45 PM</p> <p>Friday, February 18 7:00 AM – 6:15 PM</p>	<p>Hours during which your exhibit table will need to be staffed as attendees will be in the Posters, Exhibits, and Food Room:</p> <p>Thursday, February 17 7:00 AM – 7:45 AM Continental Breakfast 9:30 AM – 10:00 AM Break 11:30 AM – 1:00 PM Poster Session with Complimentary Boxed Lunch 2:30 PM – 3:00 PM Break 5:45 PM – 6:45 PM Poster Session with Complimentary Wine and Cheese</p> <p>Friday, February 18 7:00 AM – 7:55 AM Continental Breakfast 9:30 AM – 10:00 AM Break 12:30 PM– 2:00 PM Poster Session with Boxed Lunch 5:15 PM – 6:15 PM Poster Session with Complimentary Wine and Cheese</p>
Move Out	Friday, February 18 6:15 PM – 7:15 PM	<p>Exhibits may not be dismantled before 6:15 PM on Friday, February 18. Early dismantling of exhibits is prohibited.</p> <p>The Symposium’s designated general service contractor will dismantle any exhibits that are not taken down by 7:15 PM. Exhibitors will be responsible for all charges related to tear down.</p>

*All times are listed in Pacific Time

Questions? Contact Eileen McGill, Exhibits Operations Manager



800-564-4220 (within the U.S.) or 703-631-6200



guexhibits@spargoinc.com