



BOOTH & CARPET CLEANING

2024 ASHP Midyear Clinical Meeting & Exhibition

T143131224

Ernest N. Morial Convention Center | New Orleans, LA

December 9 - 11, 2024

ONLINE DEADLINE:* FRIDAY, NOVEMBER 15, 2024

* Order with complete Method of Payment must be received before Discount Deadline date to receive discounted pricing.

As the General Service Contractor, Shepard has the exclusive cleaning contract for this show. Other service contractors will not be permitted to provide this service on the show floor. Minimum 100 square foot order for all cleaning services.

If you have any issues at all regarding cleaning during the show, please contact the Service Desk immediately so we can make it right. Please do not wait until the end of the event.

Booth carpet is the first product installed on an exhibit floor. While carpet is installed clean, it will get dirty during the move in process due to debris in the air, aisles and other exhibitors. It is always recommended to order a one time vacuuming prior to the show opening.

Booth Vacuuming

VACUUM ONCE					
CODE	SERVICE	SQ. FT.	ADVANCE	REGULAR	TOTAL
47050	0-399 sq. ft.		\$0.55	\$0.70	
47051	400-900 sq. ft.		\$0.50	\$0.65	
47052	900+ sq. ft.		\$0.45	\$0.55	

VACUUM DAILY					
CODE	SERVICE	SQ. FT.	ADVANCE	REGULAR	TOTAL
47055	0-399 sq. ft.		\$1.65	\$2.05	
47056	400-900 sq. ft.		\$1.50	\$1.90	
47057	900+ sq. ft.		\$1.40	\$1.75	

Specialty Services

MOPPING & CARPET SHAMPOOING					
CODE	SERVICE	SQ. FT.	ADVANCE	REGULAR	TOTAL
47042	Mop One Time		\$0.70	\$0.90	
47022	Mop Daily		\$1.80	\$2.25	
47013	Shampoo One Time		\$0.70	\$0.90	

DISPLAY WIPE DOWN (CHARGED PER HOUR)					
CODE	SERVICE	QTY IS 1	ADVANCE	REGULAR	TOTAL
47043	One Time		\$180.70	\$225.90	
47044	Daily		\$492.82	\$616.00	

Porter Service

Includes emptying wastebaskets within the booth every two hours during the show.

PORTER SERVICE					
CODE	SERVICE	SQ. FT.	ADVANCE	REGULAR	TOTAL
47030	One Time Porter		\$0.70	\$0.90	
47031	Daily Porter		\$2.15	\$2.70	

TOTAL ESTIMATE	\$ _____
TAX (All tax rates are subject to change)	9.45%
AMOUNT DUE	\$ _____

Vacuuming, Porter Service, Mopping, and Shampooing are based on total booth sq. ft. regardless of area being cleaned. Minimum order of 100 sq. ft. Submission of this form indicates you read and accept the Payment Policy and Terms & Conditions. No refunds once the service has been performed in your booth. Cancellations must be received in writing prior to 48 hours of 1st day of exhibitor move in.

COMPANY NAME: _____ BOOTH NUMBER: _____

CONTACT NAME: _____

EMAIL ADDRESS: _____



Email completed form to: orders@shepardes.com



BULK WASTE REMOVAL

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Abandoned Carpet/Floor Coverings and Display Materials

Exhibitors are required to remove all floor coverings and display materials from their exhibit space prior to leaving the facility during move out. Exhibitors who would like to schedule their items to be disposed of after the event can request the service below.

This rate includes up to 1 hour of forklift labor and up to 1/4 of dumpster space.

Abandoned floor coverings and/or displays, large or heavy amounts of trash, or otherwise left behind materials will also be charged a fee.

If your service goes over the allotted hour or requires more labor or space in the dumpster, you will be billed for those additional services on top of this fee. All related disposal fees will be added to the payment method on file.

Waste Removal Package

CODE	ITEM	QTY	ADVANCE	REGULAR	TOTAL
47074	Waste Removal Package		\$460.20	\$575.25	

Submission of this form indicates you read and accept the Payment Policy and Terms & Conditions. There are no exchanges or refunds once item has been delivered to your booth. Cancellations must be received in writing 14 days prior to first exhibitor move in day. Rental items found and in use in your booth are subject to "Standard" pricing.

COMPANY NAME: _____ BOOTH NUMBER: _____

CONTACT NAME: _____

EMAIL ADDRESS: _____



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