

APPLICATION AND CONTRACT FOR VIRTUAL EXHIBIT SPACE



NIGP Virtual Forum
August 23-26, 2021

Contact Information

Company Name.....
 Contact..... Title.....
 Tel..... Fax.....
 Email..... Web Site

Address.....
 City..... State..... Zip..... Country.....

Billing Contact (if different from the above): NameEmail.....
 Address.....Phone.....

Package Levels

Standard Pricing:

<input type="checkbox"/>	Package A	\$2,250
<input type="checkbox"/>	Package B	\$3,800

Companies also contracted to exhibit in person at the 2021 NIGP Leadership Summit:

<input type="checkbox"/>	Package A	\$1,000
<input type="checkbox"/>	Package B	\$1,650

Additional Opportunities

<input type="checkbox"/>	Advertising space on 4 separate daily log-in email message sent to all attendees	\$4,800
<input type="checkbox"/>	Retargeting Promotion (50,000 impressions)	\$4,000
<input type="checkbox"/>	Retargeting Promotion (25,000 impressions)	\$2,500
<input type="checkbox"/>	Company produced 60-second video in pre-roll displayed prior to session start times	\$1,500 Qty: ____
<input type="checkbox"/>	Rotating pre-roll ad (slide) displayed prior to session start times	\$700 Qty: ____
<input type="checkbox"/>	Premier booth placement within expo/resource center	\$350

Total Investment: _____

Payment Information

Initials	Deposit and Payment Schedule
	100% payment due with application
Virtual Exhibit space will not be held or confirmed without deposit. Failure to make payments does not release the contracted or financial obligation of Exhibitor.	

Cancellation/Decrease Penalties

Cancellation/Decrease Penalties	Initials
Through July 15, 2021 - 0%	
After July 15, 2021 - 100%	

Submit application to:

Email: exhibitcontracts@spargoinc.com
 Fax: 703-563-2691

Need Help? Contact:

nigpexhibits@spargoinc.com
 888-744-1449

Make checks payable to: NIGP

Mail payments to: NIGP ♦ ATTN: Exhibit Management
 2411 Dulles Corner Park, Suite 350 ♦ Herndon, VA 20171

Credit Card Payments:

An invoice will be sent via email to the primary contact (or billing contact if applicable) listed above. Please follow the payment instructions listed within the email on how to access and pay your invoice. You can also call NIGP to make payment at 703-736-8900 ext 0. Please provide your invoice number at the time of payment.

I, the undersigned, hereby make Application for Virtual Exhibit Space, at NIGP 2021. I am an authorized representative of the company/organization with the full power and authority to sign and deliver this application. The company/organization listed on this application agrees to comply with the [NIGP 2021 Virtual Rules and Regulations](#) and all policies, adopted by the National Institute For Government Procurement hereafter. Exhibitor agrees to receive all written and electronic correspondence from NIGP, SPARGO, Inc. and official event contractors in reference to NIGP 2021 and future NIGP events. This application will become a contract upon Exhibitor's authorized signature and NIGP's acceptance and approval.

Exhibitor Signature..... Date.....
 Printed Name..... Telephone.....

Show Management Use

Account Number..... Assigned Virtual Booth #..... Size..... Date.....