SERVICE INFORMATION

BOOTH EQUIPMENT
Each 10’ x 10’ booth will be set with 8’ high green, yellow, and white back drape and 3’ high green side drape. Booths 300 sqft or less will receive a 7” x 44” one-line identification sign. Booths larger than 300 sqft may receive a one-line identification sign upon request.

EXHIBIT HALL CARPET
The exhibit area is carpeted. Exhibitors will be permitted to install different color carpet at their expense. To enhance the appearance of your booth, rental carpet is available through Freeman. Please refer to the Carpet Brochure and Order Form located in this manual.

DISCOUNT PRICE DEADLINE DATE
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by March 02, 2020.

SHOW SCHEDULE

EXHIBITOR MOVE-IN
For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ
Monday March 23, 2020 8:00 AM - 4:00 PM

EXHIBIT HOURS
Monday March 23, 2020 6:30 PM - 8:30 PM
Tuesday March 24, 2020 10:00 AM - 5:00 PM
Wednesday March 25, 2020 9:30 AM - 1:30 PM

EXHIBITOR MOVE-OUT
For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ
Wednesday March 25, 2020 1:30 PM - 7:30 PM
We will begin returning empty containers at the close of the show.

DISMANTLE AND MOVE-OUT INFORMATION
All exhibitor materials must be removed from the exhibit facility by Wednesday, March 25, 2020 at 7:30 PM.
To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Wednesday, March 25, 2020 at 5:30 PM.
POST SHOW PAPERWORK AND LABELS
Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT
Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee. Please call our Exhibitor Services Department at (404) 253-6494 for a quote.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN
841 Joseph E Lowery Blvd N W
Atlanta, GA 30318
(404) 253-6494 fax (469) 621-5610
FreemanAtlantaES@freeman.com

FREEMAN EXHIBIT TRANSPORTATION
(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

FREEMAN ONLINE®
Take advantage of discount pricing by ordering online at FreemanOnline by March 02, 2020. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - before, during and after your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the "Create an Account" link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online please call our Customer Support Center at (888) 508-5054 Toll Free US & Canada or +1 (512) 982-4186 or +1 (817) 607-5000 Local & International.

SHIPPING INFORMATION
Warehouse Shipping Address:
Exhibiting Company Name / Booth # __________
SWANAPALOOZA 2020
C/O FREEMAN
841 JOSEPH E LOWERY BLVD N W
ATLANTA, GA 30318
Freeman will accept crated, boxed or skidded materials beginning Monday, February 24, 2020, at the above address. Material arriving after March 16, 2020 will be received at the warehouse with an additional after deadline charge. Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108" H x 93" W. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:00 PM. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (404) 253-6494.

Show Site Shipping Address:

Exhibiting Company Name / Booth # __________
SWANAPALOOZA 2020
C/O FREEMAN
AMERICASMART
240 PEACHTREE ST, STE 2200
ATLANTA, GA 30303

Freeman will receive shipments at the exhibit facility beginning Monday, March 23, 2020 at 8:00 AM. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (404) 253-6494.

Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

**LABOR INFORMATION**

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Service Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

**ASSISTANCE**

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at (404) 253-6494.

**WE APPRECIATE YOUR BUSINESS!**
FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES
Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (404) 253-6494 or Freeman’s Customer Support Center at (888) 508-5054.

HELPFUL HINTS

SAVE MONEY
Order early on FreemanOnline to take advantage of advance order discount rates, place your order by March 02, 2020.

AVOID DELAY
Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS
Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC’s). Thank you for your cooperation.

EXHIBITOR ASSISTANCE
For more information and helpful hints on pre-show procedures and move-in, please go to Pre-Show FAQ

For more information and helpful hints on post-show procedures and move-out, please go to Post-Show FAQ

Call Freeman’s Exhibitor Services department at (404) 253-6494 with any questions or needs you may have.
Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

**BEFORE THE SHOW**

1. **booth structure**
   - **Option 1** Multiple Use
     - Use Forest Sustainable Certified (FSC) wood to build your booth and crates.
     - Get creative! Design your booth with a small shipping footprint to minimize carbon emissions. Freeman’s eye-catching stretch-fabric booth designs pack up small (and light!) for shipping.
   - **Option 2** One-time Use
     - Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.

2. **carpet**
   - **Option 1** Rent
     - Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.
   - **Option 2** Color
     - Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic dark-colored carpets are made of 20-50 percent recycled content.

3. **shipping**
   - **Online + before deadline = better bottom line.** Take advantage of early-bird pricing and consolidate shipping when ordering supplies.
   - **Choose reusable shipping padding.** Avoid packing peanuts and foam plastic materials that never decompose.
   - **Ship early.** Use the 30-day policy to ship materials to the Freeman advance warehouse.

4. **graphics**
   - **Option 1** Multiple Use
     - Print on a durable substrate without dates, event names, or locations.
   - **Option 2** One-time Use
     - Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.
   - **Reduce printing and go digital with your booth literature.**
   - **Print locally.** Supporting local businesses while reducing shipping? It’s a win-win.
   - **Print on at least 50 percent post-consumer recycled paper.**
6. **save energy**

- Use Energy Star-rated equipment for audio-visual equipment and monitors.
- Power down. Turn off equipment at the end of each day.
- Light up your booth with CFLs, LEDs, or other energy-efficient lighting.

7. **train your team**

Educate your installation and dismantling teams about recycling and donation processes.

8. **shipping out**

Pack in, pack out. Leave no traces on show site.

Join a caravan. If you’re shipping directly to another show, ask Freeman Transportation about joining a caravan to your next show.

9. **leftover materials**

Remember to label. Clearly label recyclable leftover material for disposal.

Donate the rest. Ask the Freeman Exhibitors Services desk about local donation programs.

**TYPICALLY* RECYCLABLE**

- **Cardboard:** Used for signs or shipping boxes
- **Glass:** Green, brown, clear
- **Plastics:** Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylic) clear, smoked, or tinted; Visqueen used to protect flooring
- **Metal:** Aluminum cans/steel banding
- **Paper:** Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard
- **Wood:** Non-laminate wood

**TYPICALLY* DONATE-ABLE**

- **Furniture:** Purchased items
- **Home furnishing:** Décor staging materials
- **Unused raw materials:** Plywood, subflooring, non-laminate wood
- **Flooring:** 100 square feet of flooring. Excludes carpet.
- **Left over giveaways:** Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

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**FREEMAN**

FREEMAN.COM
Freeman only accepts payment information electronically. Place your order on FreemanOnline or follow the steps below to provide your payment information electronically and submit your order forms. *Freeman will no longer accept cash payments for any Freeman Services.*

1. Submit your payment information
   Proceed to our electronic Freeman Pay site to securely submit your payment information
   [https://www.freemanpay.com/483842](https://www.freemanpay.com/483842)

2. Submit your order
   Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.
YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- THE METHOD OF PAYMENT FORM IS SIGNED;
- AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
- WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, LLC, Freeman Expositions, Ltd., Freeman Audio Visual, Inc., Exhibit Surveys, LLC, Freeman Exhibit, Freeman Transportation, FreemanXP, LLC, Stage Rigging, LLC, The Freeman Company, Freeman Electrical, LLC, Freeman Digital Ventures, LLC, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited to, any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance at show site. All payments must be in U.S. secure funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional charges as indicated on each order form. Payment for Audio Visual services and equipment is due in advance of move-in, unless otherwise agreed in writing with Freeman. All materials and equipment are on a rental basis for the du-ration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals (excluding Audio Visual equipment and computers) include delivery, installation, and removal from EXHIBITOR'S booth. Rental prices on Audio Visual equipment and computers do not include la-bor, delivery, electrical services or removal of the equipment from the booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. Audio Visual orders cancelled within 7 days from the show opening date will be charged a one-day rental rate on equipment. On-site cancellation of Audio Visual services will result in a one-day rental charge of equipment and any applicable labor. If the Show or Event is cancelled because of rea-sons beyond FREEMAN's control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any order, and to check the EXHIBITOR's invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is re-billing these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all orders, there should be no pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and the credit card transaction is declined, EXHIBITOR hereby authorizes Freeman to process the outstanding balance in multiple smaller increments that total the amount of the outstanding payment obligation. In the event that a THIRD PARTY (AGENT) orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL

If FREEMAN provides electrical services, claims will not be considered, or adjustments made unless filed in writing, by EXHIBITOR, prior to the close of the event. FREEMAN is not responsible for any damage or lost caused by the loss of power beyond its control and EXHIBITOR agrees to hold FREEMAN, its officers, directors, employees, and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. EXHIBITOR shall indemnify and hold harmless FREEMAN, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys’ fees) arising out of or in any way connected with EXHIBITOR’S actions or omissions under this Agreement. Please note that electrical services are NOT automatically included in Audio Visual rentals and must be ordered separately from the designated electrical provider.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN’S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. If any labor secured through Freeman is conducting overhead work, the Exhibitor is responsible for ensuring that everyone in the area of overhead work is wearing a hard hat. If the Exhibitor does not have its own hard hats, Freeman can assist with obtaining them. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, “Show Regulations and/or Rules” as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN’S “MATERIAL HANDLING TERMS & CONDITIONS” AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE “SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT” AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

Freeman REV 08/18
1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term “Exhibitor” means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRATES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman only accepts any crates or packaging that is not damaged or otherwise unsuitable for unattended.

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage, whether by fire, flood, storm, or otherwise, shall be made in writing to Freeman and Exhibitor shall not be responsible for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. Freeman WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor’s materials after they have been delivered to Exhibitor’s appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loses the material on the carrier under discussion from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier.

2. MAXIMUM RECOVERY. If found liable for any loss, Freeman’s sole and exclusive maximum liability for loss or damage to Exhibitor materials and Exhibitor’s sole and exclusive remedy is limited to $5.00 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is less. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

C. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR PRIOR TO OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR TORT, FOR ANY LOSS OR INJURY, OR ANY OTHER DAMAGES TO PROPERTY, OR ANY OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected and are in no way an extension of Freeman’s maximum liability stated herein. Freeman will include without limitation insurance proceeds (the “Declared Value”) in the calculation of the value of the material handled for the purpose of determining Freeman’s maximum liability.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys’ fees and investigation costs) arising out or contributed to by Exhibitor’s negligence supervision of any labor secured through Freeman; Exhibitor’s negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor’s employees, agents, representatives, customers, invitees and/or any Exhibitor’s appointed contractors of Exhibitor (EAC) at the show or in connection with the Contract, including but not limited to Exhibitor’s violation of Federal, State, County or Local ordinance and/or Exhibitor’s violation of Show Regulations and/or Rules as published and set forth by Freeman and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor’s materials from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the “Collateral”), to secure the prompt and full payment and performance of all Exhibitor’s indebtedness for monies paid by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman or for the benefit of Exhibitor (“Obligations”). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time (“UCC”), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE TRUCKOR, AND ALL DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES.
AIRCARGO

CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

1. DEFINITIONS. In this Contract, "Freeman" means Freeman Shipping Services Inc., its respective employees, officers, directors, agents, affiliated companies, and related entities, including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being shipped or with whom Freeman has a contract for the transportation of the property. The term "Corigne" means the person or business to whom the property is being shipped or with whom Freeman has a contract for the transportation of the property.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contract shall govern their respective rights and obligations. This Contract shall become binding upon the parties onceShipper's property first comes into the physical possession of Freeman, and the responsibility of Freeman under this Contract, and over which property has been lost or destroyed by the fault or want of diligence of the Consignee or the Consignee's designee. If any term of this Contract, by reason of a venue clause or otherwise, be held to be unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of any services which it directly provides under this Contract. Freeman shall not be responsible for errors or damages caused by, delay, or damage to its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage, and transportation. Except as provided in this paragraph, all shipments must be suitably packed or shrink-wrapped, and unless specifically designated by Shipper, Freund will have the right to improve or have it improved at the owner's expense. Freeman reserves the right to refuse to accept any property that, in its opinion, appears to be damaged or contaminated. Shipper's property must be well packaged for safe and secure handling, storage, and transportation. Freeman reserves the right to refuse to accept any property that, in its opinion, appears to be damaged or contaminated. If a shipment is refused by Freeman, the property will be offered for sale at a public auction, and Freeman has the right to sell the property at a public auction without notice. Freeman reserves the right to sell the property at a public auction without notice. If the Consignee refuses a shipment tendered for delivery or if Freeman reserves the right to improve packaging at shipper's expense. Freeman shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against all claims, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) incurred by Freeman in connection with any claims or disputes arising from or related to the shipment.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignee, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephone, electronic or written communication, or in the case of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.

(b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that Freeman may choose to provide secure storage for the property and all matters related to payment for the shipment. No action for loss or damage may be maintained against Freeman unless (a) claimant has notified Freeman of the loss by filing a claim for loss or damage within 90 days after the invoice date. The shipment, its container(s), and packing material must be made available to Freeman for inspection.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: Freeman's LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING, BUT NOT LIMITED TO, DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY, SERVICE FAILURES OR DELAYS, MISPACKING, MISDESCRIPTION, MISSTATEMENTS, OR INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OR DAMAGE OF CARGO, SHALL BE LIMITED TO THE HIGHER OF THE FOLLOWING AMOUNTS: (A) THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, NOT TO EXCEED THE DECLARED VALUE OF THE SHIPMENT; (B) THE MAXIMUM VALUE OF THE POLICY OR FCL BILL OF LADING ISSUED BY FREEMAN; OR (C) THE TIME OF TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAY THE APPLICABLE CHARGES TO FREEMAN. NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED. ANY SHIPMENT FOR WHICH FREEMAN IS NOT SOLELY AT FAULT OR IN PARTLY AT FAULT BY ANY PARTY INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, FREEMAN'S LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, NOT TO EXCEED $9.07 PER POUND ($20.00 PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPROPRIATE TO THE EXISTING CARRIER OR CONSIGNEE. FREEMAN'S LIABILITY IN THE EVENT OF THE DEATH OF A MULE OR A BULL, AND FOR ANY OTHER EVENT THAT FREEMAN'S LIABILITY EXCEEDS THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, IS LIMITED TO THE MAXIMUM VALUE OF THE POLICY OR FCL BILL OF LADING ISSUED BY FREEMAN.
this Contact shall take effect when the property first comes into the physical possession of Freeman for transport, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors or sub-contractors. Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. Freeman is responsible for the manner of packaging or selecting a mode of transport, including temperature. This carriage may be subject to additional charges. Shipper is responsible for shipping containers designed for repeated use (tradeshow cases, totes, crates), Freeman shall have no liability for superficial damage to said containers in the form of scuffs, scratches, dents or dings. Freeman will only accept liability for "catastrophic" damage to these shipping containers (crushing, puncture, or complete destruction). Freeman's maximum liability is limited to a maximum declared value of $100,000 PER SHIPMENT.
TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it’s faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- All-inclusive pricing with no additional fees for pickups and deliveries, including weekend and night service
- Pick-up and transportation from point of origin to your choice of either advance warehouse or show site
- On-site transportation experts are available before, during and after the show
- Reliable customer service seven days a week, offering complete shipment visibility and expert supervision
- Pre-printed shipping labels and outbound paperwork

Benefits:

- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- LTL (less than truck load) shipping

*Services apply to destinations anywhere in the Continental U.S.*

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freeman.com for a quote.
RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- **ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE**
- **ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES**
- **ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW**
- **RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION**

Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit freeman.com

Continental U.S. Exhibitors: Contact our exhibit transportation experts at 800.995.3579 or via email at exhibit.transportation@freeman.com

International Exhibitors: Contact our exhibit transportation experts at +1.817.607.5183 or via email at international.freight@freeman.com

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM
TIPS FOR EASY ORDERING

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

• Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
• International Exhibitors remember - Shipments originating from countries other than the US must be cleared through customs. Please call for additional information:
   (800) 995-3579 Toll Free US & Canada
   (817) 607-5183 Local & International

SHIPPING INFORMATION

Items to be shipped
Number of Pieces Est. Weight

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Quantity</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crates (wooden)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cartons (cardboard)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cases/Trunks (fiber) (color ___________ )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skids/Pallets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet (color _________________________ )</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (_______________________________)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Size of largest piece: (H) _______ (W) _______ (L) _______

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information if different from pick up address:

Ship to address:

☐ Declared Value $

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

☐ Standard Ground: Dependent on distance
☐ Expedited Ground: Tailored to specific requirements
☐ Specialized: Pad wrapped, unrated, truck load

FAX THIS COMPLETED FORM VIA:

E-mail: exhibit.transportation@freeman.com
or Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF SHIPMENT REQUEST AND FINALIZE DETAILS.

SHOW # (483842)
Shipping and Material Handling

before event
from your location or previous event

venue dock

during the event
venue venue

your exhibit

venue dock

after event
to your location or next event

advance warehouse
where exhibit materials are stored before an event

shipping
transport to the venue’s shipping dock then from the shipping dock to the next event or customer location

material handling
move items from the dock, to the exhibit, back to the dock after the show

storage for empty containers
WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?
• We will accept freight beginning 30 days prior to show move-in.
• To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
• To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
• The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
• The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.
• Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?
• Freight will be accepted only during exhibitor move-in. Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
• All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
• Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
• Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?
• Collect shipments will be returned to the delivery carrier.
• To ensure that your freight does not arrive collect, mark your bill of lading “prepaid.”
• “Prepaid” designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?
• The label should contain the exhibiting company name, the booth number and the name of the event.
• The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?
• Charges will be based on the weight of your shipment. Each shipment received is billed individually and is subject to the applicable show weight minimum. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one “cwt.” (one hundred weight). All shipments are subject to reweigh.
• On the Material Handling Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
• Next, select the rate for the freight category that best describes your shipment. There are four categories of freight:
  - **Crated:** material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
  - **Special Handling:** material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.
Uncrated: material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

Carpet and/or Pad Only: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

• All inbound and outbound shipments are subject to overtime charges if the shipments are received, loaded or unloaded during the overtime hours specified on the Material Handling Order Form. This includes both warehouse and show site shipments.

• Add any late delivery or off-target charges listed on the Material Handling Order Form if the freight will be received after the deadlines listed on the Quick Facts.

• The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

• Pick up “Empty Labels” at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.

• At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

• Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

• Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.

• To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.

• Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handling Agreement and labels will be available for pick up at the Freeman Service Center.

• After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.

• Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will either be rerouted on Freeman’s carrier choice or delivered back to the warehouse at the exhibitor’s expense.

• For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

• Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.

• Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.

• Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

• Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.

• All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES
(may not be available in all locations)

• Cranes

• Accessible storage at show site

• Exhibit transportation services (see enclosed brochure)

• Security storage at show site

• Short-term and long-term warehouse storage

• Local pick-up and delivery

• Priority empty return
MATERIAL HANDLING SERVICES

RATE CLASSIFICATIONS:

Warehouse Shipment (200 lb. minimum)

- Crated or Skidded Shipment: $89.75 - 179.50
- Special Handling Shipment: $116.75 - 233.50
- Carpet and/or Pad Only Shipment: $134.75 - 269.50

Show Site Shipment (200 lb. minimum)

- Crated or Skidded Shipment: $92.00 - 184.00
- Special Handling Shipment: $119.75 - 239.50
- Uncrated or Pad Wrapped Shipment: $138.00 - 276.00
- Carpet and/or Pad Only Shipment: $138.00 - 276.00

Small Package - Maximum weight is 30 lbs per shipment*

- Per Shipment: $40.00

* A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

ADDITIONAL SURCHARGES:

- Shipment Delivered after Deadline Date (in addition to above rates)
  - Warehouse Shipment after Deadline: $22.50 - 45.00
  - Show Site Shipment after Deadline: $23.00 - 46.00

- Overtime Charge - Inbound (in addition to above rates)
  - Crated or Skidded Shipment: $23.00 - 46.00
  - Special Handling Shipment: $30.00 - 60.00
  - Uncrated or Pad Wrapped Shipment: $34.50 - 69.00
  - Carpet and/or Pad Only Shipment: $34.50 - 69.00

- Overtime Charge - Outbound (in addition to above rates)
  - Crated or skidded Shipment: $23.00 - 46.00
  - Special Handling Shipment: $30.00 - 60.00
  - Uncrated or Pad Wrapped Shipment: $34.50 - 69.00
  - Carpet and/or Pad Only Shipment: $34.50 - 69.00

For Assistance, please call 404-253-6494 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freeman.com, select your show and click on “Estimate My Material Handling Costs”. From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME ______________________________________________________________

CONTACT NAME: ______________________________________________________

PHONE #: _________________________

E-MAIL ADDRESS _______________________________________________________________________________________

For Assistance, please call 404-253-6494 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freeman.com, select your show and click on “Estimate My Material Handling Costs”. From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.
SPECIAL HANDLING DEFINITIONS

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded “high and tight” shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or “cubed out” shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have “No Documentation”?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS & DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

For fast, easy ordering, go to www.freeman.com

SHIPPING INFORMATION

METHOD OF SHIPMENT

Select a Carrier:

☐ Freeman Exhibit Transportation  ☐ Other Carrier

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day   ☐ Standard Ground
☐ 2 Day: Delivery by 5:00 PM second business day  ☐ Specialized: Pad wrapped, uncrated, or truckload
☐ Deferred: Delivery within 3-5 business days

Select Shipment Options (if applicable)

☐ Have loading dock  ☐ Lift gate required
☐ Inside delivery  ☐ Air ride required
☐ Pad wrap required  ☐ Residential
☐ Do not stack

Select Desired Number of Labels: 

Once your shipment is packed and ready to be picked up from your booth, please return completed the Material Handling Agreement to the Freeman Service Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor’s expense.

07/17 (483842)
DEADLINE DATE IS: MARCH 16, 2020
RECEIVING DATE BEGINS: FEBRUARY 24, 2020

TO: ________________________________
EXHIBITOR NAME

C/O: FREEMAN
841 JOSEPH E LOWERY BLVD N W
ATLANTA, GA 30318

WAREHOUSE

EVENT: SWANAPALOOZA 2020

BOOTH NO: ________ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

TO: ________________________________
EXHIBITOR NAME

C/O: FREEMAN
841 JOSEPH E LOWERY BLVD N W
ATLANTA, GA 30318

WAREHOUSE

EVENT: SWANAPALOOZA 2020

BOOTH NO: ________ NO. _____ OF _____ PCS
RUSH DO NOT DELAY
CANNOT DELIVER BEFORE MARCH 23, 2020

TO: SHOW SITE
C/O: FREEMAN
AMERICASMART
240 PEACHTREE ST
STE 2200
ATLANTA, GA 30303

EXHIBITOR NAME

SHOW SITE

EVENT: SWANAPALOOZA 2020

BOOTH NO: _______ NO. _____ OF _____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.
EMPOWERING YOUR BUSINESS FROM THE GROUND UP

Meaningful engagement doesn't have to be complicated. You just need the right elements. Whether you're a global brand testing a new product, a startup seeking exposure, or an organization needing flexibility, the furnishings to create a dynamic brand experience start here.

To learn more about our exhibit solutions, go to freeman.com/exhibit-design

It’s not about building a booth.
It’s about designing a

beacon
Fairfax Sofa & La Brea Chairs

10’x10’ Booth
Power Up In Style.

Denotes Powered Products

ROMA
81021 Chair, Powered
(white vinyl) 37"L 31"D 33"H

83017 Sofa, Powered
(white vinyl) 78"L 31"D 33"H

WIRELESS CHARGING TABLE, POWERED
820710
(white, ac plug in) 20"L 20"D 18"H

HEDGE
4 ft 85035
4' Boxwood Hedge
46"L 9"D 47"H

Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.
Powered Seating

A) 810120
Naples Chair, Powered
(black vinyl)
36"L 30"D 33.25"H

B) 830121
Naples Sofa, Powered
(black vinyl)
87"L 30"D 33.25"H

C) 830122
Naples Loveseat, Powered
(black vinyl)
62"L 30"D 33.25"H

Powered Tables

A) 820955
Ventura Bar Tables
72.25"L 26.25"D 42"H
(silver frame)
A) 820955 (white top)
B) 820950 (black top)

B) 820964
Ventura Café Tables
72.25"L 26.25"D 30"H
(silver frame)
C) 820964 (black top)
D) 820965 (white top)

C) 82073
Sydney Cocktail Tables
48"L 26"D 18"H
(brushed steel)
E) 82073 (white)
F) 82076 (black)

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.
Disposable Banquettes.

Modular System
Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free-standing charging station.

- **8506 Center Cone**
  w/ Electrical Charging Outlet
  (white vinyl)
  38"RND 51"H

- **8507 Quarter Curve Ottoman**
  (white vinyl)
  53"L 22"D 18"H

- **Ottoman Ring**
  (4 curve ottoman seats)
  (white vinyl)
  72"RND 18"H

- **815119 Half Bench Ottoman**
  (white vinyl)
  39"L 22"D 18"H

Denotes Powered Products
Powered Pedestals

A) 85061 24"L 24"D 36"H (white)
B) 85063 24"L 24"D 42"H (black)
C) 85060 24"L 24"D 36"H
D) 85062 24"L 24"D 42"H

Powered Locking Pedestal

A) 85061 24"L 24"D 36"H (white)
B) 85063 24"L 24"D 42"H (black)
C) 85060 24"L 24"D 36"H
D) 85062 24"L 24"D 42"H

Wireless Charging Table, Powered
E) 820710 (white, AC plug-in) 20"L 20"D 18"H

A. | B.  
C. | D.  
E.  

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Tech Desk

A) 84083 Tech Desk, Powered w/3 Drawer File Cabinet (black metal, laminate) 60"L 30"D 30"H
B) 84084 Tech Desk, Powered (black metal, laminate) 60"L 30"D 30"H
C) 84080 3 Drawer File Cabinet on Castors (black metal, laminate) 16"L 20"D 28"H

Please Note: The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface. Mobile devices must be compatible with Qi wireless charging pad.

Wireless Charging Table, Powered
E) 820710 (white, AC plug-in) 20"L 20"D 18"H

Please Note: The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface. Mobile devices must be compatible with Qi wireless charging pad.

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.
Soft Seating

Create Engaging Booth Environments

HOPI
(gray linen)
810140, Chair
21"L 25"D 34"H
830150, Loveseat
48"L 25"D 34"H

HEDGE
7 ft 85030
7' Boxwood Hedge
36.5"L 12"D 84"H

PEDESTAL
85063
Powered Locking
(white)
24"L 24"D 42"H

CAFÉ TABLE
8201223
Hydraulic Chrome Base
(laminate white top)
30"Round 29"H

REGIS
82075 End Table
(brushed metal)
16"L 15.5"D 16.5"H

MARCHE
815159 Swivel Ottoman
(blue fabric)
17"RND 18"H

10'x20' Hopi Lounge & Zenith Café Booth
Soft Seating Collections

BAJA
A) 81050 Chair (white vinyl)
36"L 30.5"D 28.1"H
B) 83019 Sofa (white vinyl)
86"L 28"D 30"H
C) 83020 Loveseat (white vinyl)
61"L 30.5"D 28.1"H

FAIRFAX
A) 830949 Sofa (white vinyl, brushed metal)
62"L 26"D 30"H
B) 810949 Chair (white vinyl, brushed metal)
27"L 26"D 30"H

NAPLES
A) 810119 Chair (black vinyl)
36"L 30"D 33.25"H
810120 (Powered)
B) 83019 Sofa (black vinyl)
86"L 28"D 33.25"H
830121 (Powered)
C) 83020 Loveseat (black vinyl)
61"L 30.5"D 33.25"H
830122 (Powered)

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Munich Collection
Modular Seating to Design Custom Exhibits

MUNICH
830201 Sectional 3pc.
(gray fabric)
93.5"L 27"D 28.5"H

830200 Munich Armless Loveseat
(gray fabric)
45"L 27"D 28.5"H

810150 Munich Corner Chair
(gray fabric)
26"L 27"D 28.5"H

810151 Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H

HEDGE
4 ft 85035
4' Boxwood Hedge
46"L 9"D 47"H

WIRELESS CHARGING TABLE,
POWERED
820710
(white, ac plug-in)
20"L 20"D 18"H

4 ft 85035
4' Boxwood Hedge
46"L 9"D 47"H

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Soft Seating Collections

ALLEGRO
A) 81019 Chair (blue fabric) 36" L 34.5" D 30" H
B) 83015 Sofa (blue fabric) 73" L 34.5" D 30" H

TANGIERS
A) 830118 Sofa (beige textured) 78" L 37" D 36" H
B) 810118 Chair (beige textured) 34" L 37" D 36" H
C) 830220 Loveseat (beige textured) 57.5" L 37" D 37" H

KEY LARGO
A) 810950 Chair (black fabric) 35" L 35" D 34" H
B) 830950 Loveseat (black fabric) 57" L 35" D 34" H
C) 830951 Sofa (black fabric) 79" L 35" D 34" H

SOUTH BEACH (platinum suede)
A) 83011 Sofa 69" L 29" D 33" H
B) 8151 Ottoman 25" L 31" D 18" H
Accent Chairs

**KEY WEST**
8103 Chair (black)
31"L 31"D 31"H

**SWANSON**
810875 Swivel Chair (white vinyl)
28"L 25"D 30"H

**LA BREA**
810874 Chair (charcoal grey, fabric)
35"L 27"D 40"H

**WENTWORTH**
810145 Chair (brown vinyl)
32.1"L 26"D 31.5"H

**AURA**
820844 Round Table (white metal)
15" Round 22"H
Accent Chair Styles

Madrid Chair
A) 81816 (white vinyl) 30"L 30"D 31"H
B) 8102 (black vinyl) 30"L 30"D 31"H
C) 810949 (white vinyl, brushed metal) 27"L 26"D 30"H
D) 810151 (gray fabric) 22.5"L 27"D 28.5"H
E) 810140 (gray linen) 21"L 25"D 34"H
F) 810947 (black vinyl) 24"L 22"D 36"H

Fairfax Chair
C) 810949

Meeting & Stage Chairs

Marina Chair
A) 810160 (black vinyl) 17.5"L 19.5"D 35"H
B) 810161 (brown fabric) 17.5"L 19.5"D 35"H
C) 810164 (white vinyl) 17.5"L 19.5"D 35"H

Meeting Chair
D) 810835 (espresso vinyl) 25.5"L 23.5"D 34"H
E) 810836 (taupe fabric) 25.5"L 23.5"D 34"H
F) 810948 (white vinyl) 25.5"L 23.5"D 34"H
Group Seating

**ZENITH**
A) 810851 Chair (white, chrome) 18.25"L 22"D 32"H
B) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30"RND 29"H

**LAGUNA**
C) 810861 Chair (maple, chrome) 18"L 19"D 34"H
D) 8201223 Round Café Table (white laminate top, chrome hydraulic base) 30" Round 29"H

**MALBA**
A) 810131 Chair (gray) 20"L 20"D 32"H
B) 810130 Chair (green)

**MARINA**
17.5"L 19.5"D 35"H
A) 810164 (white vinyl)
B) 810160 (black vinyl)
C) 810161 (brown fabric)
D) 810162 (ocean blue fabric)
E) 810163 (red fabric)
### Styles & Shapes

<table>
<thead>
<tr>
<th>Style</th>
<th>Model</th>
<th>Color</th>
<th>Dimensions</th>
</tr>
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<tbody>
<tr>
<td>A) Berlin Chair</td>
<td>810810</td>
<td>(black, white)</td>
<td>18&quot;L 22&quot;D 32&quot;H</td>
</tr>
<tr>
<td>B) Christopher Chair</td>
<td>810846</td>
<td>(white vinyl, chrome)</td>
<td>17&quot;L 19&quot;D 35&quot;H</td>
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<tr>
<td>C) Rustique Chair w/arms</td>
<td>810841</td>
<td>(gunmetal)</td>
<td>20&quot;L 16&quot;D 31&quot;H</td>
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<tr>
<td>D) Altura Guest Chair</td>
<td>81063</td>
<td>(black crepe)</td>
<td>25&quot;L 20&quot;D 34&quot;H</td>
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<td>E) Diamond Side Chair</td>
<td>71089</td>
<td>(black)</td>
<td>21&quot;W X 23&quot; L X 32&quot;H</td>
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<tr>
<td>F) Diamond Arm Chair</td>
<td>71090</td>
<td>(black)</td>
<td>20&quot;W X 21&quot;L X 33&quot;H</td>
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<td>G) Razor Armless Chair</td>
<td>810837</td>
<td>(white)</td>
<td>15.38&quot;L 15.5&quot;D 30.5&quot;H</td>
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<tr>
<td>H) Blade Chair</td>
<td>81083</td>
<td>(sky blue)</td>
<td>20.5&quot;L 19&quot;D 30.5&quot;H</td>
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<tr>
<td>I) Blade Chair</td>
<td>81082</td>
<td>(red)</td>
<td>20.5&quot;L 19&quot;D 30.5&quot;H</td>
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<tr>
<td>J) LIMERICK® Chair</td>
<td>210108</td>
<td>BY HERMAN MILLER™</td>
<td>18&quot;W X 17.75&quot;L X 33&quot;H</td>
</tr>
<tr>
<td>K) Lucent Chair</td>
<td>81093</td>
<td>(frosted, acrylic)</td>
<td>19.5&quot;L 19.75&quot;D 32.5&quot;H</td>
</tr>
</tbody>
</table>

**Mix & Match**

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

- J) 210108 LIMERICK® Chair **BY HERMAN MILLER™** (gray) 18"W X 17.75"L X 33"H
- K) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

Visit [freeman.com](http://freeman.com)
Ottomans

Vibe Cube
18”L 18”D 18”H

A) 81531 (white vinyl)
B) 81530 (black vinyl)
C) 81532 (steel blue vinyl)
D) 81534 (purple vinyl)
E) 81533 (silver vinyl)
F) 81519 (red vinyl)
G) 81517 (yellow vinyl)
H) 81520 (pink vinyl)
I) 81518 (blue vinyl)
J) 81525 (orange vinyl)
Styles & Shapes

Marche Swivel Ottomans
17" RND 18" H
A) 815150 (white vinyl)
B) 815154 (red fabric)
C) 815158 (pear yellow fabric)
D) 815156 (plum fabric)
E) 815159 (blue fabric)
F) 815151 (gray fabric)
G) 815155 (rose quartz fabric)
H) 815152 (linen fabric)
I) 815153 (raspberry fabric)
J) 815157 (meadow green fabric)
K) 815160 (orange fabric)

Marche Swivel
17" RND 18" H
A) 815150 (white vinyl)
B) 815154 (red fabric)
C) 815158 (pear yellow fabric)
D) 815156 (plum fabric)
E) 815159 (blue fabric)
F) 815151 (gray fabric)
G) 815155 (rose quartz fabric)
H) 815152 (linen fabric)
I) 815153 (raspberry fabric)
J) 815157 (meadow green fabric)
K) 815160 (orange fabric)

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### ALONDRA

**Cocktail Table**
47”L 24”D 16”H

A) **820250** (glass, chrome)
B) **820251** (wood, chrome)

### GEO

**Cocktail Table**
50”L 22”D 16”H

A) **82034** (glass, chrome)
B) **82027** (wood, black)

### ALONDRA

**End Table**
20”L 20”D 20”H

C) **820252** (glass, chrome)
D) **820253** (wood, chrome)

### GEO

**End Table**
20”L 20”D 20”H

C) **82035** (glass, chrome)
D) **82028** (wood, black)
Styles & Shapes

Sydney Cocktail Tables (brushed steel)
48"L 26"D 18"H
A) 82053 (white)
   82073 (Powered)
B) 82052 (black)
   82076 (Powered)
C) 82077 (blue)
D) 82078 (wood)

Sydney End Tables
27"L 23"D 22"H
E) 82055 (white)
F) 82054 (black)
G) 82079 (blue)
H) 82080 (wood)

Regis Tables (brushed metal)
I) 82074 Bench Table
   47"L 15.5"D 16"H
J) 82075 End Table
   18"L 15.5"D 16.5"H

Silverado Tables (glass, chrome)
K) 82015 End Table
   24" Round 22"H
L) 82014 Cocktail Table
   36" Round 17"H

Oliver Tables (walnut finish)
M) 82088 End Table
   22" Round 22"H
N) 82087 Cocktail Table
   47"L 27"D 19"H

Aura Round Table
O) 820844 (white metal)
   15" Round 22"H

Edge LED Cube Table
P) 82057 (plexi top, white plastic)
   20"L 20"D 20"H
   A/C power only

Wireless Charging Table, Powered
Q) 820710 (white, AC plug-in)
   20"L 20"D 18"H
Café Tables

A) 820940 Blue Hydraulic Café Table
   (chrome base, blue top)
   30”RND 29”H

B) 810131 Malba Chair
   (gray)
   20”L 20”D 32”H

7 ft 85030
7’ Boxwood Hedge
36.5”L 12”D 84”H

30” Round Café Tables
A) 898240
   Standard Black Base
   (red top) 30” RND 29”H

B) 898895 Lucent Chair
   (frosted, acrylic)
   19.5”L 19.75”D 32.5”H

A) 820241 Madison
   Hydraulic Café Table
   (chrome base, gray acajou top)
   30”RND 29”H

B) 810130 Malba Chair
   (green)
   20”L 20”D 32”H

A. B.
Customize and Create
Choose your base, black or chrome, then pick a color that suits your design.

Choose from a wide variety of tables and seating options.

Mix & Match
Create your look. Choose from a wide variety of tables and seating options.

Café Tables
Standard Black Base
30" RND 29"H
A) 8201220 (white)
also available
820265 (Madison/gray acajou)
820941 (blue)
820943 (wood)

B) 820923 (graphite nebula)
also available
8201208 (maple)
820940 (blue)
820942 (wood)
820925 (silver)
8201223 (white)

Café Tables
Hydraulic Chrome Base
30" RND 29"H
B) 820923 (graphite nebula)
also available
8201208 (maple)
820921 (red)
820940 (blue)
820942 (wood)
820925 (silver)
8201223 (white)

36" RND 29"H
820126 (white)
8201209 (graphite nebula)
8201206 (maple)

C) 72063 Chelsea butcher block-top cafe table
(oak) 30"RND 30"H
also available
72064 36"RND 30"H

D) 810164 Marina Chair
(white vinyl) 17.5"L 19.5"D 35"H

E) 72069 SOHO Series Black Top Café
(black) 24"RND 30"H
also available
72067 36"RND 30"H | 72066 18"RND 18"H

F) 81082 Blade Chair
(red) 20.5"L 19"D 30.5"H
Bar Tables

A) 8201222
30” Round Bar Table
(white top, chrome hydraulic base)
30”RND 45”H

B) 810952
Apex Barstool
(blue ultra suede)
21”L 21”D 33”H

C) 8201226
Rustique Square Metal Bar Table
(gunmetal)
23.75”L 23.75”D 41.25”H

D) 810839
Rustique Barstool
(gunmetal)
13”L 13”D 30”H

E) 820930
30” Round Bar Table
(blue top, chrome hydraulic base)
30”RND 45”H

F) 810860
Laguna Barstool
(maple, chrome)
18”L 20”D 47”H

G) 820240 30”
Round Bar Table w/ Hydraulic Chrome Base
(Madison/grey acajou)
30” RND 45”H

H) 810850
Zenith Barstool
(white, chrome)
19”L 20”D 44”H
Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.

Style & Design

Choose from a variety of table top colors and styles for the perfect look.

E) 72070 SOHO blacktop bistro
   (black) 24”RND 42”H
   also available 72068 36”RND 42”H

F) 810953 Apex Barstools
   (red vinyl) 21”L 21”D 33”H

C) 720163 Chelsea butcher block-top bistro
   (oak) 30”RND 42”H
   also available 720164 36”RND 42”H

D) 81092 Apex Barstool
   (frosted, acrylic) 22”L 22.5”D 45.5”H

Bar Tables

Standard Black Base
30” RND 42”H
A) 8201221 (white)
   also available 820264 (Madison/gray acajou)
   820931 (blue)
   820933 (wood)

Hydraulic Chrome Base
30” RND 45”H
B) 820922 (graphite nebula)
   also available 8201207 (maple)
   820920 (red)
   820930 (blue)
   820932 (wood)
   820924 (silver)
   36” RND 45”H
   820125 (white)
   8201211 (graphite nebula)
   8201205 (maple)

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Barstools

LIFT Barstools
15” Round 23–33.5”H
A) 810870 (white vinyl)
B) 810873 (red vinyl)
C) 810871 (black vinyl)
D) 810872 (gray vinyl)

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**Apex Barstools**
21"L 21"D 33"H
A) 810951 (black vinyl)
B) 810953 (red vinyl)
C) 810954 (white vinyl)
D) 810952 (blue ultra suede)

**Zoey Barstools**
15"L 16"D 30-34.75"H
E) 810840 (white, chrome)
F) 810834 (black, chrome)

**Banana Barstools**
21"L 22"D 41.75"H
G) 810104 (black, chrome)
H) 810103 (white, chrome)

I) 810201 Oslo Barstool
(white)
17"L 20"D 45"H
J) 810848 Christopher
Barstool
(white vinyl, chrome)
19"L 15"D 41"H
K) 810202 Shark Barstool
(white, chrome)
22"L 19"D 34-44"H

L) 810850
Zenith Barstool
(white, chrome)
19"L 20"D 44"H

M) 81092
Lucent Barstool
(frosted, acrylic)
22"L 22.5"D 45.5"H

N) 810860
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

Blade Barstool
20.5"L 20.125"D 40.5"H
O) 81080 (red)
P) 81081 (sky blue)

Q) 71088
Black Diamond Stool
(black) 22"W X 18"L X 46"H

R) Gas Lift Stool w/ arms
24"W X 20"L X 46"H
71048 (gray, adjustable)
also available
71047 w/o arms

S) 810839
Rustique Barstool
(gunmetal) 13"L 13"D 30"H

---

Mix & Match

T) 720163 Butcher Block-Top Bistro
(oak) 30"L RND 42"H
also available 720164 36"RND 42"H

U) 210109 LIMERICK® Stool BY HERMAN MILLER™
(white) 18" X 17.75"L X 44"H
Conference Tables

42" Round Conference Table
42"RND 29"H
A) 820708 (white laminate)
B) 820260 (Madison/gray acajou)

MADISON
(Madison/gray acajou)
C) 820261 5' Table
60"L 48"D 29"H
D) 820262 8' Table
96"L 40"D 29"H
E) 820263 10' Table
120"L 48"D 29"H

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Styles & Shapes

A. | B.

C.

D.

E.

F.

G.

H.

I.

J.

K.

L.

Mix & Match

J) 810946 Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable
K) 810945 Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable

Atomic Round Tables
(glass, chrome)
A) 8201225 42"RND 30"H
B) 8201224 36"RND 30"H

Geo Rounded Square Tables
42"L 42"D 29"H
C) 82044 (glass, chrome)
D) 82043 (glass, black)

Geo Rectangular Tables
60"L 36"D 29"H
E) 82041 (glass, black)
F) 82051 (glass, chrome)

G) 820707 Merlin Multi Use Table
(gray laminate, black)
46"L 29"D 30"H
H) 820706 Work Table
(white laminate, white)
48"L 24"D 30"H

I) 820203 6' Conference Tables
(graphite nebula)
72"L 42"D 29"H

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Executive Seating

Pro Executive High Back Chair
25"L 24"D 48"H
A) 810844 (white vinyl)
B) 810946 (black vinyl)
Adjustable height

Pro Executive Guest Chair
24"L 22"D 36"H
810947 (black vinyl)

Task Stool
810135
(black fabric)
27.5"L 27.5"D 32.75"-40.25"H
Adjustable height

Gas Lift Chair
26" X 20"L X 38"H
A) 71045 (gray, adjustable)
71046 w/ arms

Gas Lift Stool
24" W X 20"L X 46"H
B) 71048 (gray, adjustable)
71047 w/o arms

Pro Executive Mid Back Chair
24"L 22"D 40"H
A) 810945 (white vinyl)
B) 810944 (black vinyl)
Adjustable height

A. B. A. B. A. B.
Communal and Powered Tables
Choose from a variety of Powered, Solid or Grommet Hole Table Tops.

Bar Tables

Table Top Options
Colors not available in all table options. Please check options listed to the right.

Ventura Powered
Bar Tables
(silver frame)
72.25”L 26.25”D 42”H
A) 820950 (black top)
820955 (white top)

B. Ventura Communal
Bar Tables
(silver frame)
72.25”L 26.25”D 42”H
Maple Top
B) 820954 (solid)
820951 (grommets)
White Top
C) 820953 (grommets)
820956 (solid)
Black Top
820952 (solid)

Cafe´ Tables

A. Laguna Barstool
(maple, chrome)
18”L 20”D 47”H

B. Ventura Powered
Café Tables
(silver frame)
72.25”L 26.25”D 30”H
A) 820964 (black top)
B) 820965 (white top)

C. Ventura Communal
Café Tables (silver frame)
72.25”L 26.25”D 30”H
Maple Top
C) 820963 (solid)
820960 (grommets)
White Top
D) 820961 (grommets)
820966 (solid)
Black Top
E) 820962 (solid)

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Office Essentials

MADISON
A) 84075 Madison Executive Desk
   (gray acajou) 60"L 30"D 29"H
B) 84077 Madison Credenza
   (gray acajou) 60"L 20"D 29"H
C) 810135 Task Stool
   (black fabric)
   22.5"L 22.5"D 32.75"-40.25"H Adjustable
D) 810844 Pro Executive High Back Chair
   (white classic vinyl)
   25"L 24"D 48"H Adjustable

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Tech Powered Desk

A) 84083 Tech Desk, Powered, w/3 Drawer File Cabinet (black metal, laminate) 60"L 30"D 30"H

B) 84084 Tech Desk, Powered (black metal, laminate) 60"L 30"D 30"H

C) 84080 3 Drawer File Cabinet on Castors (black metal, laminate) 16"L 20"D 28"H

Lighting & Shelving

A. Mason Lamps (brushed silver)
   A) 850708 Floor Lamp 18" RND 55"H
   B) 850707 Table Lamp 16" RND 26"H

B. Posh Shelving (chrome, acrylic)
   C) 85020

D. Madison Bookcase (gray acajou)
   D) 84078 Madison Bookcase 36"L 12"D 72"H

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Show Essentials

Midtown Powered Counter
Metallic pewter gray curved counter with taupe-colored glass top features two AC & three USB charging outlets, locking storage cabinet and two shelves.

Midtown Powered Counter
60"L 18"D 42"H (pewter/glass)
850103 (unlighted)
850102 (lighted with plug-in)

Display Counter
A) 72056
Display Counter
(black)
24"W X 49"L X 42"H

B) 210109
Limerick Stool
BY HERMAN MILLER™
(white)
18" X 17.75"L X 44"H

7ft 85030
7' Boxwood Hedge
36.5"L 12"D 84"H

810860
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H
Midtown Bar
Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.

A. 850101
(bulit-lighted)
B. 850100
(lighted with plug-in)

Apex Barstool
C) 810952
(blue ultra suede)
21"L 21"D 33"H

Lighted & Greenery Products

LED light available in white, red, green, blue and rolling color.

A. 81526 Edge LED Cube Ottoman
(white plastic)
20"L 20"D 20"H
A/C power only
B. 820857 Edge LED Cube Table
(plexi top, white plastic)
20"L 20"D 20"H
A/C power only

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Draped or Undraped
Tables & Counters

Table-top Colors

- black
- blue
- brown
- gray
- flax
- gold
- white
- red
- green
- plum

Special Draping: Special drape is available in a variety of colors. Refer to the order form for details.
Table-top risers are available in a variety of sizes. See order form for details.
Visit us at freeman.com for ordering and full product line

Sizing Chart*

*Table and counter widths are available in select cities

<table>
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<tr>
<th>24”D X 30”H</th>
<th>Tables Draped</th>
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<tbody>
<tr>
<td>124330</td>
<td>Tables Draped 3'L x 24”D x 30”H</td>
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<tr>
<td>124430</td>
<td>Tables Draped 4’L x 24”D x 30”H</td>
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<tr>
<td>124630</td>
<td>Tables Draped 6’L x 24”D x 30”H</td>
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<td>124830</td>
<td>Tables Draped 8’L x 24”D x 30”H</td>
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<table>
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Product Display

A) 72056  
Display Counter  
(black)  
24"W X 49"L X 42"H

B) 75079  
Orion Computer Kiosk  
(black)  
28"L X 28"D X 40.5"H  
(computer not included)

C) 810840  
Zoey Barstools  
(white, chrome)  
15"L 16"D 30-34.75"H

D) 75032  
Display Cube - Large  
(black)  
24"W X 24"L X 42"H

E) 75031  
Display Cube - Medium  
(black)  
18"W X 18"L X 36"H

F) 75030  
Display Cube - Small  
(black)  
12"W X 12"L X 42"H

G) 75022  
Display Cylinder - High  
(black)  
24"W X 24"L X 36"H

H) 75021  
Display Cylinder - Medium  
(black)  
18"W X 18"L X 20"H

I) 75020  
Display Cylinder - Low  
(black)  
30"W X 12"L X 15"H  
available in rectangle sizes

J) 810947  
Pro Executive Guest Chair  
(black vinyl)  
24"L 22"D 36"H
Product Storage

RACKS
A) 750135
Round Literature Rack
(black)
17"W X 17"L X 57"H

B) 750136
Flat Literature Rack
(black)
10"W X 55"H

CABINETS
C) 84080
3 Drawer File Cabinet
on Castors
(black metal, laminate)
16"L 20"D 28"H

D) 74082
2 Drawer File Cabinet
w/Lock
(tan metal)
15"W X 29"L X 28"H

E) 74081
4 Drawer File Cabinet
w/Lock
(tan metal)
15"W X 29"L X 50"H

REFRIGERATORS
F) 8503001
Large Refrigerator
(white) 14.0 cubic feet
28"W X 38"L X 64"H

G) 8983000
Small Refrigerator
(brown) 4.0 cu feet
20"W X 22"L X 33"H
Show & Office Accessories

A) 10201484
Floor Standing Bulletin Board
(black)
48"W X 96"L X 78"H

B) 71048
Gas Lift Stool w/ arms
(gray, adjustable)
24"W X 20"L X 46"H
also available
71047 w/o arms

C) 220121
Chrome Stanchion
w/ 8’ Retractable Belt
(black, belt) 42"H

D) 220110
Chrome Bag Rack
(3” at center)
1”W X 41”H X 26”W

E) 220109
Chrome Coat Tree
(21”w at the base)
8 1/4”W X 69 1/2” H

F) 220118
Chrome Sign Holder
(sign holds)
22”W X 28”H

G) 220143
Brushed Aluminum Easel
(open 5 1/4”W X 64 1/4”H)
26”W X 62”H

H) 220106
Corrugated Wastebasket
(black)
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NAME OF SHOW:  **SWANAPALOOZA 2020 / MARCH 23 - 25, 2020**

CONTACT NAME : PHONE #:  
E-MAIL ADDRESS :  

For Assistance, please call (404) 253-6494 to speak with one of our experts.

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| Ottomans | 815122*  | Endless Square - White Vinyl | 299.80 | 329.80 | 419.70 |  |
|         | 815123*  | Endless Square - Black Vinyl | 299.80 | 329.80 | 419.70 |  |
|         | 815953*  | Endless Curve - White Vinyl | 406.25 | 446.90 | 568.75 |  |
|         | 815952*  | Endless Curve - Black Vinyl | 406.25 | 446.90 | 568.75 |  |
|         | 815119*  | Half-Bench - White Vinyl | 338.75 | 372.65 | 474.25 |  |
|         | 81518*  | Vibe Cube - Blue Vinyl | 136.90 | 150.60 | 191.65 |  |
|         | 81519*  | Vibe Cube - Red Vinyl | 136.90 | 150.60 | 191.65 |  |
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### NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

### COMPANY NAME:   

### CONTACT NAME:   

### PHONE #:   

### E-MAIL ADDRESS:   

For Assistance, please call (404) 253-6494 to speak with one of our experts.

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### Table Top Risers - Risers are 8" wide

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### Pedestal Tables - Soho Series

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### Pedestal Tables - Chelsea Series

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NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

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<th>Qty</th>
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Pedestal Tables - Chelsea Series (continued)

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Pedestal Tables

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Accent Tables

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### Accent Tables (continued)

- **82034** Geo Cocktail Table - Glass/Chrome...
- **82054** Sydney End Table - Black Laminated/Brushed Steel...
- **82055** Sydney End Table - White Laminated/Brushed Steel...
- **82052** Sydney Cocktail Table - Black Laminated/Brushed Steel...
- **82053** Sydney Cocktail Table - White Laminated/Brushed Steel...
- **82079** Sydney End Table - Blue Laminated/Brushed Steel...
- **82080** Sydney End Table - Wood Laminated/Brushed Steel...
- **82077** Sydney Cocktail Table - Blue Laminated/Brushed Steel...
- **82078** Sydney Cocktail Table - Wood Laminated/Brushed Steel...
- **82075** Regis End Table - Brushed Metal...
- **82074** Regis Bench Table - Brushed Metal...
- **82084** Aura Round Table - White Metal...
- **82044** Edge LED Cube Table - White Plastic/Clear Acrylic...
- **82043** Geo Square-Round Table - Glass/Black Steel...
- **82044** Geo Square-Round Table - Glass/Chrome...
- **82088** Oliver End Table - Walnut Finish...
- **82087** Oliver Table - Walnut Finish...
- **82012** Rustique Square Metal Bar Table - Gray...

### Conference Tables

- **82041** Geo Conference Table - Glass/Black Steel...
- **82051** Geo Conference Table - Glass/Chrome...
- **82060** Madison Conference Table - Gray Acajou...
- **82070** 42" Round Conference Table - White Laminated...
- **82020** 6" Oval Conference Table - Graphite...
- **82061** Madison 5' Conference Table - Gray Acajou...
- **82062** Madison 8' Conference Table - Gray Acajou...
- **82063** Madison 10' Conference Table - Gray Acajou...
- **82065** Ventura Bar Table - Maple w/Grommets...
- **82062** Ventura Communal Bar Table - Black...
- **82064** Ventura Bar Table - White w/Grommets...
- **82065** Ventura Communal Bar Table - Maple...
- **82066** Ventura Communal Bar Table - White...
- **82063** Ventura Communal Cafe Table - Maple...
- **82066** Ventura Communal Cafe Table - Maple w/Grommets...
- **82061** Ventura Cafe Table - White w/Grommets...
- **82066** Ventura Communal Cafe Table - White...
- **82062** Ventura Communal Cafe Table - Black...

### Office

- **84075** Madison Desk - Gray Acajou...
- **84077** Madison Credenza - Gray Acajou...
- **84078** Madison Bookcase - Gray Acajou...

### Computer Desks/Tables

- **82070** Work Desk - White Laminated...
- **82070** Merlin Table - Gray Laminated...
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME: FREEMAN
contact name: furnishings
PHONE #: (483842) 9530
COMPANY NAME: BOOTH #: X
BOOTH SIZE: X

For Assistance, please call (404) 253-6494 to speak with one of our experts.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
</table>

**POWERED**

**Powered Seating**

- 810120* Naples Chair, Powered - Black Vinyl
  Online Price: 662.60
  Discount Price: 728.85
  Standard Price: 927.65

- 830122* Naples Loveseat, Powered - Black Vinyl
  Online Price: 890.75
  Discount Price: 979.85
  Standard Price: 1,247.05

- 830121* Naples Sofa, Powered - Black Vinyl
  Online Price: 1,025.40
  Discount Price: 1,127.95
  Standard Price: 1,435.55

- 81021* Roma Chair, Powered - White Vinyl
  Online Price: 662.60
  Discount Price: 728.85
  Standard Price: 927.65

- 83017* Roma Sofa, Powered - White Vinyl
  Online Price: 1,025.40
  Discount Price: 1,127.95
  Standard Price: 1,435.55

**Powered Tables**

- 820950* Ventura Communal Bar Table, Powered - Black
  Online Price: 865.60
  Discount Price: 952.15
  Standard Price: 1,211.85

- 820955* Ventura Communal Bar Table, Powered - White
  Online Price: 786.60
  Discount Price: 865.25
  Standard Price: 1,101.25

- 820964* Ventura Communal Cafe Table, Powered - Black
  Online Price: 564.00
  Discount Price: 620.40
  Standard Price: 789.60

- 820965* Ventura Communal Cafe Table, Powered - White
  Online Price: 564.00
  Discount Price: 620.40
  Standard Price: 789.60

- 84083* Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal
  Online Price: 590.90
  Discount Price: 650.00
  Standard Price: 827.25

- 84084* Tech Desk, Powered - Black Metal
  Online Price: 519.25
  Discount Price: 571.20
  Standard Price: 726.95

- 82076* Sydney Cocktail Table, Powered - Black
  Online Price: 401.95
  Discount Price: 442.15
  Standard Price: 562.75

- 82073* Sydney Cocktail Table, Powered - White
  Online Price: 401.95
  Discount Price: 442.15
  Standard Price: 562.75

**Powered Pedestals**

- 85060* Powered Locking Pedestal 36" H, Black
  Online Price: 484.45
  Discount Price: 532.90
  Standard Price: 678.25

- 85061* Powered Locking Pedestal 36" H, White
  Online Price: 484.45
  Discount Price: 532.90
  Standard Price: 678.25

- 85062* Powered Locking Pedestal 42" H, Black
  Online Price: 577.90
  Discount Price: 635.70
  Standard Price: 809.05

- 85063* Powered Locking Pedestal 42" H, White
  Online Price: 577.90
  Discount Price: 635.70
  Standard Price: 809.05

- 820710* Wireless Charging Table, Powered
  Online Price: 450.00
  Discount Price: 495.00
  Standard Price: 630.00

**Midtown Counters & Bars**

- 850103* Midtown Powered Counter Unlighted - Pewter
  Online Price: 1,440.00
  Discount Price: 1,584.00
  Standard Price: 2,016.00

- 850102* Midtown Powered Counter Lighted w/ Plug-In - Pewter
  Online Price: 1,676.00
  Discount Price: 1,843.60
  Standard Price: 2,346.40

- 850101* Midtown Bar Unlighted - Pewter
  Online Price: 1,290.00
  Discount Price: 1,419.00
  Standard Price: 1,806.00

- 850100* Midtown Bar Lighted w/ Plug-In - Pewter
  Online Price: 1,532.00
  Discount Price: 1,685.20
  Standard Price: 2,144.80

**DISPLAY & ACCESSORIES**

**Product Storage**

- 84080* 3 Door File Cabinet on Castors - Black
  Online Price: 180.30
  Discount Price: 198.35
  Standard Price: 252.40

- 74082* File Cabinet w/Lock - Two Drawer - Standard Size
  Online Price: 136.80
  Discount Price: 150.50
  Standard Price: 191.50

- 74081* File Cabinet w/Lock - Four Drawer - Standard Size
  Online Price: 179.75
  Discount Price: 197.75
  Standard Price: 251.65

- 85020* Posh Shelving w/ Chrome Frame - White
  Online Price: 526.65
  Discount Price: 579.30
  Standard Price: 737.30

**Refrigerator**

- 75057* Small Refrigerator
  Online Price: 444.50
  Discount Price: 488.95
  Standard Price: 622.30

- 8503001* Refrigerator - White
  Online Price: 739.85
  Discount Price: 813.85
  Standard Price: 1,035.80

**Lighting**

- 850707* Mason Table Lamp - White/Brushed Silver
  Online Price: 149.25
  Discount Price: 164.20
  Standard Price: 208.95

- 850708* Mason Floor Lamp - White/Brushed Silver
  Online Price: 219.60
  Discount Price: 241.55
  Standard Price: 307.45

---

SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For fast, easy ordering, go to www.freeman.com before MARCH 02, 2020.

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freeman.com before MARCH 02, 2020.
<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
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<td></td>
<td>75020</td>
<td>Display Cylinder - Black - Low</td>
<td>216.45</td>
<td>238.10</td>
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<td></td>
<td>75021</td>
<td>Display Cylinder - Black - Medium</td>
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<td>75022</td>
<td>Display Cylinder - Black - High</td>
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<td>75030</td>
<td>Display Cube - Black - 12&quot; Small</td>
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<td>Display Cube - Black - 18&quot; Medium</td>
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<td></td>
<td>75032</td>
<td>Display Cube - Black - 24&quot; Large</td>
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<td></td>
<td>75079</td>
<td>Orion Computer Kiosk - Black</td>
<td>442.35</td>
<td>486.60</td>
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<td></td>
<td>72056</td>
<td>Display Counter - Black</td>
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<td></td>
<td>85030*</td>
<td>7' Boxwood Hedge</td>
<td>640.00</td>
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<td>85035*</td>
<td>4' Boxwood Hedge</td>
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<tr>
<td></td>
<td>220121</td>
<td>Chrome Stanchion w/8' Retractable Belt</td>
<td>105.75</td>
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<td></td>
<td>220118</td>
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<td>Round Literature Rack</td>
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<td>Flat Literature Rack</td>
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<td>220109</td>
<td>Chrome Coat Tree</td>
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<td>76.45</td>
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<td>Aluminum Easel</td>
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<td></td>
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<td>Corrugated Wastebasket</td>
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<td></td>
<td>Black</td>
<td>Special Drape 3'H (per ft.)</td>
<td>21.30</td>
<td>23.45</td>
<td>29.80</td>
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<tr>
<td></td>
<td>Blue</td>
<td>Special Drape 5'H (per ft.)</td>
<td>21.30</td>
<td>23.45</td>
<td>29.80</td>
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<td>Gray</td>
<td>Special Drape 6'H (per ft.)</td>
<td>23.45</td>
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**Total Cost**

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**Taxes:** Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

*Asterisk indicates item is a Freeman Select furnishing*
NAME OF SHOW:  SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For Assistance, please call 404-253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

PERFBOARD-SINGLE SIDED

<table>
<thead>
<tr>
<th>Qty</th>
<th>Part #</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
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<th>Total</th>
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<td>10201287</td>
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<td>188.80</td>
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<td></td>
<td>10201288</td>
<td>½&quot; x 8' - Double Sided</td>
<td>$188.90</td>
<td>207.80</td>
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<td></td>
<td>10201087</td>
<td>1&quot; x 8' - Single Sided</td>
<td>$215.00</td>
<td>236.50</td>
<td>301.00</td>
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<tr>
<td></td>
<td>10201088</td>
<td>1&quot; x 8' - Double Sided</td>
<td>$268.15</td>
<td>294.95</td>
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ACCESSORIES

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<td>Garment Rack</td>
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<td>150.30</td>
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<td></td>
<td>10409</td>
<td>Chrome - Grid</td>
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<td></td>
<td>10410</td>
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<td></td>
<td>10412</td>
<td>7-Ball Waterfall (for grids)</td>
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<td>26.05</td>
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FREEMAN accessories

ONLINE PRICE

<table>
<thead>
<tr>
<th>Discount Price</th>
<th>MARCH 02, 2020</th>
</tr>
</thead>
</table>

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

Don’t see what you need?
Please call an Exhibitor Services Representative @ 404-253-6494.
FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you'll be floored by the quality. Custom options can be ordered and include borders, patterns and logo applications in both our classic and prestige carpeting lines.

Sustainability Tip:
DARKER COLORED CARPETS SUCH AS BLACK AND GRAY AND THE TWO-TONED CARPET ARE MADE OF 20-25% RECYCLED CONTENT. RENTING CARPET FROM FREEMAN MINIMIZES YOUR SHIPPING FOOTPRINT.

• Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
• Diverse customization options guarantee the fulfillment of your brand standards
• All carpet and padding is manufactured with recycled material
• Rental prices are all-inclusive so there are never hidden charges for material handling or pickup
• Renting carpet from Freeman minimizes your shipping footprint.
PRESTIGE CARPET

Freeman’s prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman’s prestige carpet packages include new 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options
Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

<table>
<thead>
<tr>
<th>black*</th>
<th>cardinal</th>
<th>charcoal*</th>
<th>cream</th>
<th>gray pearl*</th>
</tr>
</thead>
<tbody>
<tr>
<td>navy*</td>
<td>toast</td>
<td>wedgewood</td>
<td>white*</td>
<td></td>
</tr>
</tbody>
</table>

*Colors available in both 28 oz. and 40 oz.

Sustainability Tip: Prestige carpet is one time use. The carpet for your booth will be brand new and recycled at the end of the show.

CLASSIC CARPET

Custom Cut
Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut
Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

<table>
<thead>
<tr>
<th>black</th>
<th>blue</th>
<th>gray</th>
<th>green</th>
<th>latte</th>
</tr>
</thead>
<tbody>
<tr>
<td>midnight blue</td>
<td>plum</td>
<td>red</td>
<td>red pepper</td>
<td>tuxedo</td>
</tr>
</tbody>
</table>

Actual colors may vary slightly

Sustainability Tip: Freeman Classic carpet is reused a minimum of four times before retired from inventory and recycled. Darker colored carpets such as black and gray, as well as the two-toned carpet are made of 20-25% recycled content.
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

<table>
<thead>
<tr>
<th>COMPANY NAME:</th>
<th>BOOTH #:</th>
<th>BOOTH SIZE: x</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CONTACT NAME:
E-MAIL ADDRESS:

For Assistance, please call (404) 253-6494 to speak with one of our experts.

- Orders received after the deadline or without payment will be charged the Standard price.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

**9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.**

<table>
<thead>
<tr>
<th>CHOOSE YOUR CARPET COLOR:</th>
<th>10' CLASSIC CARPET, PADDING &amp; PLASTIC COVERING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qty</td>
<td>Description</td>
</tr>
<tr>
<td>-----</td>
<td>----------------------------------</td>
</tr>
<tr>
<td></td>
<td>10' x 10' Classic Carpet</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Classic Carpet</td>
</tr>
<tr>
<td></td>
<td>10' x 30' Classic Carpet</td>
</tr>
<tr>
<td></td>
<td>10' x 40' Classic Carpet</td>
</tr>
<tr>
<td></td>
<td>10' x 10' Carpet Padding - Single Layer</td>
</tr>
<tr>
<td></td>
<td>10' x 20' Carpet Padding - Single Layer</td>
</tr>
<tr>
<td></td>
<td>10' x 30' Carpet Padding - Single Layer</td>
</tr>
<tr>
<td></td>
<td>10' x 40' Carpet Padding - Single Layer</td>
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<td></td>
<td>10' x 10' Carpet Padding - Double Layer</td>
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<tr>
<td></td>
<td>10' x 20' Carpet Padding - Double Layer</td>
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<tr>
<td></td>
<td>10' x 30' Carpet Padding - Double Layer</td>
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<tr>
<td></td>
<td>10' x 40' Carpet Padding - Double Layer</td>
</tr>
<tr>
<td></td>
<td>Plastic Covering (price per sq. ft.)</td>
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**9' CLASSIC CARPET, PADDING & PLASTIC COVERING**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Online Price</th>
<th>Discount Price</th>
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<td>$408.60</td>
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<td>$572.05</td>
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<tr>
<td></td>
<td>9' x 30' Classic Carpet</td>
<td>$612.90</td>
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<td>9' x 40' Classic Carpet</td>
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<td>9' x 10' Carpet Padding - Single Layer</td>
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<td></td>
<td>9' x 20' Carpet Padding - Single Layer</td>
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<td>$178.75</td>
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<tr>
<td></td>
<td>9' x 30' Carpet Padding - Single Layer</td>
<td>$243.75</td>
<td>$268.15</td>
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<td>9' x 40' Carpet Padding - Single Layer</td>
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<tr>
<td></td>
<td>9' x 10' Carpet Padding - Double Layer</td>
<td>$162.50</td>
<td>$178.75</td>
<td>$227.50</td>
<td></td>
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<tr>
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<td>9' x 20' Carpet Padding - Double Layer</td>
<td>$325.00</td>
<td>$357.50</td>
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<td></td>
<td>9' x 30' Carpet Padding - Double Layer</td>
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<td>9' x 40' Carpet Padding - Double Layer</td>
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<td>$0.70</td>
<td>$0.90</td>
<td></td>
</tr>
</tbody>
</table>

** Take advantage of the Online price by ordering at www.freeman.com before MARCH 02, 2020 **

<table>
<thead>
<tr>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Total</td>
</tr>
<tr>
<td>-----------</td>
</tr>
</tbody>
</table>
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For Assistance, please call (404) 253-6494 to speak with one of our experts.

- Guaranteed new, high-quality carpet.
- Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.
- Prestige and Custom Cut Classic Carpet are subject to a 100% cancellation charge.
- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.

All carpets, padding and plastic covering contain recycled content and are recyclable.

For fast, easy ordering, go to www.freeman.com

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: \(10 \times 25 = 250\) sq. ft. @ \$3.35

**CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:**

<table>
<thead>
<tr>
<th>16 oz. Carpet Rental - Price per sq. ft (100 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per sq. ft. Booth Size: (___ \times ___ ) = ____ sq. ft. @</td>
<td>$3.35</td>
<td>$3.70</td>
<td>$4.70</td>
<td></td>
</tr>
</tbody>
</table>

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

**CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:**

<table>
<thead>
<tr>
<th>28 oz. Carpet Rental - Price per sq. ft (100 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 700 sq. ft. Booth Size: (___ \times ___ ) = ____ sq. ft. @</td>
<td>$3.95</td>
<td>$4.35</td>
<td>$5.55</td>
<td></td>
</tr>
<tr>
<td>Over 700 sq. ft. Booth Size: (___ \times ___ ) = ____ sq. ft. @</td>
<td>$3.50</td>
<td>$3.85</td>
<td>$4.90</td>
<td></td>
</tr>
</tbody>
</table>

**CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:**

<table>
<thead>
<tr>
<th>40 oz. Carpet Rental - Price per sq. ft (100 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 700 sq. ft. Booth Size: (___ \times ___ ) = ____ sq. ft. @</td>
<td>$4.75</td>
<td>$5.25</td>
<td>$6.65</td>
<td></td>
</tr>
<tr>
<td>Over 700 sq. ft. Booth Size: (___ \times ___ ) = ____ sq. ft. @</td>
<td>$4.40</td>
<td>$4.85</td>
<td>$6.15</td>
<td></td>
</tr>
</tbody>
</table>

CARPET PADDING - includes delivery, material handling, installation and removal

- Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.

Sample: Booth Size: \(10 \times 25 = 250\) sq. ft. @ \$0.95

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price per sq. ft. (90 sq. ft. minimum)</th>
<th>Online Price</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$0.95</td>
<td>$1.05</td>
<td>$1.35</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carpet Padding-1/2&quot; (Over 700 sq. ft.)</td>
<td>$0.70</td>
<td>$0.75</td>
<td>$1.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding - 1/2&quot; (90 - 700 sq. ft.)</td>
<td>$1.90</td>
<td>$2.10</td>
<td>$2.65</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double Carpet Padding -1/2&quot; (Over 700 sq. ft.)</td>
<td>$1.40</td>
<td>$1.55</td>
<td>$1.95</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub- Total</th>
<th>$8.9% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

**CLEANING SERVICES**

- Cleaning is an exclusive service. This includes all floor services and trash removal.
- Prices are based on total square footage of booth regardless of area to be cleaned.
- Show Site Prices will apply to all cleaning orders placed at show site.

### VACUUMING (per sq. ft. - 100 sq. ft. minimum)

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>610100</td>
<td>Booth Vacuuming - One Time</td>
<td>.65</td>
<td>.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>610200</td>
<td>Booth Vacuuming - 2 Days</td>
<td>.95</td>
<td>1.35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>610300</td>
<td>Booth Vacuuming - 3 Days</td>
<td>1.30</td>
<td>1.80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>610400</td>
<td>Booth Vacuuming - 4 Days</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SHAMPOOING (per sq ft - 100 sq ft minimum)

<table>
<thead>
<tr>
<th>Qty (sq. ft.)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>630100</td>
<td>Shampoo Carpet - One Time</td>
<td>.85</td>
<td>1.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>630200</td>
<td>Shampoo Carpet - 2 Days</td>
<td>1.55</td>
<td>2.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>630300</td>
<td>Shampoo Carpet - 3 Days</td>
<td>2.25</td>
<td>3.15</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### PORTER SERVICE (per day)

- Includes emptying of your booth’s wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.

<table>
<thead>
<tr>
<th>Qty (# days)</th>
<th>Part #</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>620500</td>
<td>Exhibit Area / Under 500 sq.ft.</td>
<td>106.35</td>
<td>148.90</td>
<td></td>
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</tr>
<tr>
<td>6201500</td>
<td>Exhibit Area / 501 - 1,500 sq. ft.</td>
<td>148.95</td>
<td>208.55</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6202500</td>
<td>Exhibit Area / 1,501 - 2,500 sq. ft.</td>
<td>187.90</td>
<td>263.05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6203500</td>
<td>Exhibit Area / Over 2,500 sq.ft.</td>
<td></td>
<td></td>
<td>Call for Quote</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL COST**

<table>
<thead>
<tr>
<th>Sub-Total + N/A %Tax</th>
<th>Total Cost</th>
</tr>
</thead>
</table>

01/18 (483842) 9530
FIT TO PRINT

SmartFabric® is a triple-layered fabric made of 100 percent polyester that’s ideal for printed graphics. It’s an extremely versatile all-in-one fabric and has been treated to meet NFPA 701 small-scale flammability standards. This lightweight material provides an easy way to make a big impact and has a small shipping footprint to reduce your shipping cost and carbon emissions.
SMARTFABRIC® RENTAL EXHIBITS

RENTAL EXHIBITS INCLUDE:

- Custom Fabric Graphic* with zippered carrying case (fabric graphic purchased to keep)
- Rental Frame, a 100% recyclable structure
- 9’ x 10’ or 9’ x 20’ Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10’ Booth
- 6 Arm Lights per 20’ Booth
- Power for lights only

FRAME ONLY UNIT

If you rented a SmartFabric booth previously, you own the graphic. For subsequent shows, all you need to do is rent the frame. We will install your fabric graphic over the frame.**

RENTAL EXHIBITS INCLUDE:

- Rental Frame
- 9’ x 10’ or 9’ x 20’ Classic Carpet (color selections on page 3)
- Exhibit Installation & Dismantle
- Exhibit Material Handling
- Nightly Vacuuming
- 3 Arm Lights per 10’ Booth
- 6 Arm Lights per 20’ Booth
- Power for lights only

*Client to provide print-ready artwork, or Freeman can design artwork for an additional fee. **Only Freeman SmartFabric will be installed on the frame.
CLASSIC CARPET

Freeman Classic carpet is reused a minimum of four times before being retired from inventory and recycled. Darker-colored carpets such as black and gray, as well as two-toned carpets, are made of 20-25 percent recycled content.

9' x 10' or 9' x 20' (16 oz.) – Color Options Included with Rental Package Options

- black
- blue
- gray
- green
- latte
- midnight blue
- plum
- red
- red pepper
- tuxedo

9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for utility port access. Actual colors may vary slightly.

PRESTIGE CARPET

Prestige carpet is for one time use. The carpet for your booth will be brand new and recycled at the end of the show. Renting carpet from Freeman minimizes your shipping footprint.

(28 oz.) – Available Upgrade Color Options

- black*
- cardinal
- charcoal*
- cream
- gray pearl*
- navy*
- toast
- wedgewood
- white*

*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

OPTIONAL ACCESSORIES

SMARTFABRIC® ZIPPERED CARRYING CASE

20"W  8”H  16”D

One SmartFabric zipper bag is included with purchase.

CLEAR ACRYLIC SHELF

36"W  0.25”H  12”D

(holds up to 15 lbs each)

CUSTOM GRAPHICS

An exhibitor sales specialist will contact you to review the process for providing your own graphic files or options for using our graphic design services to design your back wall.

FREEMAN SUSTAINABILITY FOCUS

This solution is a clean footprint booth. This rental unit includes a 100 percent recyclable aluminum frame. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused or recycled.
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020
COMPANY NAME:          BOOTH #:          BOOTH SIZE: X
CONTACT NAME:          PHONE #::
E-MAIL ADDRESS:  
For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

### SMARTFABRIC EXHIBIT

SmartFabric Exhibits provide a custom printed fabric graphic to keep and reuse on future events.

- **10' x 10' SmartFabric Exhibit**: $2,155.00
- **10' x 20' SmartFabric Exhibit**: $4,155.00

### Frame Only Unit

- **10' x 10' Frame Only Unit**: $1,410.00
- **10' x 20' Frame Only Unit**: $2,350.00

### ACCESSORIES

- **SmartFabric Arm Light**: $65.00
- **SmartFabric Acrylic Shelf (supports up to 15 lbs)**: $150.00
- **SmartFabric Carrying Case (purchase)**: $20.00

### CUSTOM GRAPHICS

A Freeman Exhibitor Sales Specialist will be contacting you to review the process for providing graphic files and helpful tips that will ensure a successful graphic print.

### FRAME ONLY UNIT

Frame Only Unit Includes:
- **Classic Carpet**: Black, Blue, Gray, Green, Latte, Midnight Blue, Plum, Red, Red Pepper, Tuxedo
- **3-Arm Lights (per 10 ft.)**
- **Power for LIGHTS only**

### QUICK TIPS

- The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer’s specifications.
- **9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for access to utility ports.**

**Discount Deadline Date: March 02, 2020**

Include the Freeman Method of Payment Form with your order.
RENTAL EXHIBITS THAT IMPRESS

When it comes to designing your exhibit, effective solutions don’t require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we’ll have you exhibit ready at a moment’s notice, without the hassle of ownership.

PACKAGE 1

10 X 20

10 X 10

PACKAGE 1 UPGRADE OPTIONS

With Graphics and Cabinet

10 X 10

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
RENTAL EXHIBITS

PACKAGE 2 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 3 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 4 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10
PACKAGE 5

10 X 20

PACKAGE 6

10 X 20

10 X 10
PACKAGE 5 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 6 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10
There are upgrade options available that allow you to change the panels to slatwall, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.
Booth Panel Options – Color Options Included with Rental Package

black fabric  blue fabric  gray fabric  white  white perfboard

Classic Carpet (16 oz.) – Color Options Included with Rental Package Options. Darker colored Classic carpet is made of 25-50% recycled content.

black  blue  gray  green  latte
midnight blue  plum  red  red pepper  tuxedo

9’ carpet is laid toward the front edge, leaving 1’ at the back of the booth for utility port access. Actual colors may vary slightly.

Prestige Carpet (28 oz.) – Available Upgrade Color Options

black*  cardinal  charcoal*  cream  gray pearl*
navy*  toast  wedgewood  white*

*Colors available in both 28 oz. and 40 oz. Actual colors may vary slightly.

Rental Exhibits Include:
• 9x10 or 9x20 Classic Carpet
• Exhibit Installation & Dismantle
• Exhibit Material Handling
• Nightly Vacuuming
• 2-arm lights per 10’ Booth
• Power (500 watts) for LIGHTS only (and Labor to hang lights)

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts.

“CLEAN FOOTPRINT” MATERIALS
When you select “Clean Footprint” materials for your booth we will use only materials that can be reused or recycled. All flooring, lighting, furniture, and booth structure will go back into inventory to be reused again. Your personalized graphic panels used in the booth will be printed on reusable and 100% recyclable substrate such as Freeman honeycomb, converd board and reboard. Using a Freeman rental unit includes 100% recyclable aluminum in the structure and virtually eliminates your shipping footprint and carbon emissions.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com
To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

<table>
<thead>
<tr>
<th>Package</th>
<th>10' x 10'</th>
<th>10' x 20'</th>
<th>Discount Price</th>
<th>Standard Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Package 1</td>
<td>3,067.30</td>
<td>4,294.20</td>
<td>10' x 10'</td>
<td>6,134.40</td>
</tr>
<tr>
<td>Package 2</td>
<td>1,991.35</td>
<td>2,787.90</td>
<td>10' x 10'</td>
<td>3,982.60</td>
</tr>
<tr>
<td>Package 3</td>
<td>2,592.30</td>
<td>3,629.20</td>
<td>10' x 20'</td>
<td>5,184.65</td>
</tr>
<tr>
<td>Package 4</td>
<td>2,350.30</td>
<td>3,290.40</td>
<td>10' x 20'</td>
<td>4,700.55</td>
</tr>
<tr>
<td>Package 5</td>
<td>2,283.95</td>
<td>3,197.55</td>
<td>10' x 20'</td>
<td>4,568.00</td>
</tr>
<tr>
<td>Package 6</td>
<td>2,388.25</td>
<td>3,343.55</td>
<td>10' x 20'</td>
<td>4,776.45</td>
</tr>
</tbody>
</table>

For Assistance, please call (404) 253-6494 to speak with one of our experts.

All Exhibits Include: installation & dismantle of exhibit, material handling of exhibit, 9’ x 10’ or 9’ x 20’ classic carpet with nightly vacuuming, 2 arm lights (per 10’ unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available:

Check color choice
- Black
- Blue
- Gray
- Green
- Latte
- Midnight Blue
- Plum
- Red
- Red Pepper
- Tuxedo

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line. Now available in 28 oz. and 40 oz. weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10’ unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 Watts.

Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

- Black
- Blue
- Brown
- Burgundy
- PMS Color
- Font Type
- Red
- Teal
- White
- Green

Indicate exactly how you want your company name to appear:

*Unless font type is indicated, Helvetica will be used.

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

- Slatwall & Shelves
- Cabinets & Counters
- Colored Panels
- Creating a Custom Exhibit
- Specialty Colored Metal
- Graphics & Custom Logo
- Recyclable Graphics
- White Eco-Board

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer’s specifications.

TOTAL COST

<table>
<thead>
<tr>
<th>Sub-Total</th>
<th>8.9% Tax</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For fast, easy ordering, go to www.freeman.com

<table>
<thead>
<tr>
<th>Description</th>
<th>QTY</th>
<th>Part #</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
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<tr>
<td>CABINETS</td>
<td>1</td>
<td>172501</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
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<tr>
<td></td>
<td>1</td>
<td>172502</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>172701</td>
<td>711.60</td>
<td>996.25</td>
<td>711.60</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>172702</td>
<td>711.60</td>
<td>996.25</td>
<td>711.60</td>
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<tr>
<td>GONDOLAS</td>
<td>1</td>
<td>172512</td>
<td>129.90</td>
<td>181.85</td>
<td>129.90</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>172514</td>
<td>400.20</td>
<td>560.30</td>
<td>400.20</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>172522</td>
<td>129.90</td>
<td>181.85</td>
<td>129.90</td>
</tr>
<tr>
<td>LIGHTS (use only on rentals)</td>
<td>1</td>
<td>172513</td>
<td>129.90</td>
<td>181.85</td>
<td>129.90</td>
</tr>
<tr>
<td>SHELVE</td>
<td>1</td>
<td>172514</td>
<td>400.20</td>
<td>560.30</td>
<td>400.20</td>
</tr>
<tr>
<td>RADIUS CABINET (does not have doors)</td>
<td>1</td>
<td>172515</td>
<td>129.90</td>
<td>181.85</td>
<td>129.90</td>
</tr>
<tr>
<td>LITERATURE POCKETS</td>
<td>1</td>
<td>172516</td>
<td>39.50</td>
<td>55.30</td>
<td>39.50</td>
</tr>
</tbody>
</table>

Don’t see what you need? Please call Exhibitor Sales at (404) 253-6494.

For Assistance, please call (404) 253-6494 to speak with one of our experts.

NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

For fast, easy ordering, go to www.freeman.com

ACCESSORIES FOR RENTAL UNITS

CABINETS & LOCKS

<table>
<thead>
<tr>
<th>Cabinets</th>
<th>Blue Fabric</th>
<th>Gray Fabric</th>
<th>Perfboard</th>
<th>White PVC</th>
</tr>
</thead>
<tbody>
<tr>
<td>17301 1m x ½m x 36&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17302 1m x ½m x 42&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17303 1m x ½m x 48&quot; High ..........</td>
<td>711.60</td>
<td>996.25</td>
<td>711.60</td>
<td>996.25</td>
</tr>
<tr>
<td>17304 1m x ½m x 60&quot; High ..........</td>
<td>657.65</td>
<td>920.70</td>
<td>657.65</td>
<td>920.70</td>
</tr>
<tr>
<td>17305 1m x ½m x 36&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17306 1m x ½m x 42&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17307 1m x ½m x 48&quot; High ..........</td>
<td>711.60</td>
<td>996.25</td>
<td>711.60</td>
<td>996.25</td>
</tr>
<tr>
<td>17308 1m x ½m x 60&quot; High ..........</td>
<td>657.65</td>
<td>920.70</td>
<td>657.65</td>
<td>920.70</td>
</tr>
<tr>
<td>17309 1m x ½m x 31&quot; High ..........</td>
<td>106.35</td>
<td>148.90</td>
<td>106.35</td>
<td>148.90</td>
</tr>
<tr>
<td>17310 1m x ½m x 36&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17311 1m x ½m x 42&quot; High ..........</td>
<td>443.10</td>
<td>620.35</td>
<td>443.10</td>
<td>620.35</td>
</tr>
<tr>
<td>17312 1m x ½m x 48&quot; High ..........</td>
<td>711.60</td>
<td>996.25</td>
<td>711.60</td>
<td>996.25</td>
</tr>
<tr>
<td>17313 1m x ½m x 60&quot; High ..........</td>
<td>657.65</td>
<td>920.70</td>
<td>657.65</td>
<td>920.70</td>
</tr>
</tbody>
</table>

* Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.
FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.
The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9’x10’ or 9’x20’ Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

*Graphic design elements are priced separately and not included with TotalFlex® order.
For fast, easy ordering, go to www.freeman.com

MARCH 02, 2020

For Assistance, please call (404) 253-6494 to speak with one of our experts.

**TABLETOP UNIT**

Rental Units Include:  
- Draped Table (select color below) - 1-Case  
- Classic Carpet 9’ X 10’ (select color below) - One Time Installation & Dismantle  
- Installation & Dismantle of Exhibit  
- Material Handling of Exhibit  
- Nightly Vacuuming  
- 1-200 Watt Halogen Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:  
- Header Identification Sign - (white with black text) Indicate copy below:

**FLOOR UNIT**

Rental Units Include:  
- Classic Carpet 9’ X 10’ (select color below) - 2-Cases  
- Installation & Dismantle of Exhibit  
- Material Handling of Exhibit  
- Nightly Vacuuming  
- 2-200 Watt Halogen Lights (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:  
- Header Identification Sign - (white with black text) Indicate copy below:

**CUSTOM GRAPHIC / PHOTO PANELS**

*Our custom graphic panels can dramatically enhance your exhibit’s appearance. Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.*

<table>
<thead>
<tr>
<th>Part #</th>
<th>Description</th>
<th>Qty</th>
<th>Discount Price</th>
<th>Standard Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1715800</td>
<td>2-200 Watt Halogen Light Kit</td>
<td></td>
<td>239.05</td>
<td>334.65</td>
<td>338.80</td>
</tr>
<tr>
<td>1715801</td>
<td>1-200 Watt Halogen Light Kit</td>
<td></td>
<td>124.45</td>
<td>174.25</td>
<td>245.05</td>
</tr>
<tr>
<td>1715802</td>
<td>Straight Shelf</td>
<td></td>
<td>97.30</td>
<td>136.20</td>
<td>171.05</td>
</tr>
<tr>
<td>1715803</td>
<td>Angled Shelf</td>
<td></td>
<td>97.30</td>
<td>136.20</td>
<td>171.05</td>
</tr>
</tbody>
</table>

**QUICK TIPS**

*If shipping literature or products, material handling rates will apply. Orders received after the deadline date or without payment will be charged the Standard Price.*

<table>
<thead>
<tr>
<th>PURCHASE UNITS TOTAL COST</th>
<th>RENTAL UNITS TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sub-Total + 8.9% Tax = Total Cost</td>
<td>Sub-Total + 8.9% Tax = Total Cost</td>
</tr>
</tbody>
</table>
SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine “high definition,” which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

SEEING IS BELIEVING
CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16’ wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10’ fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME: 

CONTACT NAME: 

E-MAIL ADDRESS: 

For Assistance, please call (404) 253-6494 to speak with one of our experts.

For fast, easy ordering, go to www.freeman.com

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.

Please see artwork guidelines for electronic files on page 2 of this form.

Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available.

Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

L x W = sq. ft.

$21.80 per sq. ft. discount price

$32.70 per sq. ft. standard price

• Minimum order per graphic 9 sq. ft. (1296 sq. in.)
• Double sq. ft. for double-sided graphics
• Round sq. ft. to next whole increment
• File conversion, retouching, cloning or color correcting may incur additional labor charges.

Large Digital Graphics

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name: 

Application: 

PMS Colors: 

Back ing Material:

Freeman Foam (Foamcore) 

Freeman PVC (PVC) 

Freeman HD Foam (Gatorfoam) 

Freeman Polyfoam (Ultra Board) 

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer’s specifications.

Choose Your Size:

STANDARD SIZES

Vertical | Horizontal | Use Your Judgment For Sign Layout

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

01/19 (483842)

TOTAL COST

Sub-Total + 8.9 % Tax = Total Cost
CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):
- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:
- Logos should be vector and have outlined fonts (if provided as bitmap, please use high-res images)

FONTS and LINKS
- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR
- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE
- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop
- Always provide the following:
  - Native files with fonts and links (zipped)
  - High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:
- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:
- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:
- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

- Files below 10 MB can be delivered via email. Larger files may be posted to Freeman’s FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (404) 253-6494 for assistance.
Union Jurisdictions
Atlanta, GA

To assist you in planning for your participation in this upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction of the various unions, we ask that you read the following:

Exhibit Installation and Dismantling:

Currently we have an agreement with the Local Stagehand Union to provide labor for display installation and dismantling. Full time employees of the exhibiting companies, however, may set their own exhibits without the assistance of this Local. Any labor services that may be required beyond what your regular full time employees can provide must be rendered by the Union or an Exhibitor Appointed Contractor. Labor can be ordered in advance by returning the Display Labor Form, or at show site, at the Freeman Service Center.

Material Handling:

Exhibitors and full time employees of exhibiting companies may hand carry their own materials into the exhibit facility. However, the use or rental of dollies, flat trucks, pallet jacks or other mechanical equipment is not permitted. Freeman has the responsibility of receiving and handling all exhibit materials and crates, with the exception of items Exhibitors hand carry. Freeman will control access to the loading docks in order to provide for a safe and orderly move in/out. Unloading or reloading at the dock of any and all contracted carriers will be handled by Freeman.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at the owner’s expense.

Fire Marshal regulations absolutely prohibit the storage of empty containers in the exhibit hall. Arrangements have been made with Freeman to store empty crates and containers. Please refer to the Material Handling section of this manual for information regarding the handling of empties, disposal of skids, etc.

Gratuities:

Tipping is expressly prohibited. This includes such practices as giving money, merchandise or other special consideration for services rendered. Please do not give breaks other than mid-morning and mid-afternoon, when the union has a scheduled 15 minute paid break. Meal breaks are one hour. Any attempt to solicit a gratuity by an employee should be reported immediately to the Exhibit Manager or a Freeman Supervisor.

Safety:

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Freeman cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order the appropriate labor on the Display Labor Form and the necessary ladders and tools will be provided.
LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

**ON-SITE SUPERVISION**

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

**If You Use Freeman Staff**

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME ___________________________  BOOTH #: ___________________________

CONTACT NAME: ___________________________  PHONE #: ___________________________

E-MAIL ADDRESS ___________________________

For Assistance, please call 404-253-6494 to speak with one of our experts.

---

### DISPLAY LABOR (One Hour Minimum per Worker)

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
<th>Advance Price</th>
<th>Show Site Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Straight</td>
<td>8:00 A.M. to 5:00 P.M. Monday through Friday</td>
<td>$103.00</td>
<td>$144.25</td>
</tr>
<tr>
<td>Overtime</td>
<td>5:00 P.M. to 12:00 A.M. Monday through Friday All day Saturday &amp; Sunday</td>
<td>$154.50</td>
<td>$216.50</td>
</tr>
<tr>
<td>Double</td>
<td>Midnight to 8:00 A.M. and recognized holidays</td>
<td>$206.00</td>
<td>$288.50</td>
</tr>
</tbody>
</table>

- Show Site prices will apply to all labor orders placed at show site.
- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person - labor thereafter is charged in half (1/2) hour increments.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

---

### INSTALLATION LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
  - Installation of your exhibit will be completed at our discretion prior to show opening.
  - The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact: ___________________________  Phone Number: ___________________________

- Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: ___________________________  Phone Number: ___________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
<th>Total Hrs.</th>
<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $ ________________
Tax = $ (N/A)
Total Installation = $ ________________

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### DISMANTLE LABOR

- Freeman Supervised Labor - Please complete the reverse side of this form.
  - Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
  - The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact: ___________________________  Phone Number: ___________________________

- Exhibitor Supervised Labor (Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: ___________________________  Phone Number: ___________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Start Time</th>
<th>No. of People</th>
<th>Approx. Hrs. per Person</th>
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<th>Hourly Rate</th>
<th>Estimated Total Cost</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Freeman Supervision (30%/45.00) = $ ________________
Tax = $ (N/A)
Total Dismantle = $ ________________
NAME OF SHOW: SWANAPALOOZA 2020 / MARCH 23 - 25, 2020

COMPANY NAME:  

CONTACT NAME:  

BOOTH#:  

PHONE#:  

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPING & SET UP INFORMATION

Freight will be shipped to Warehouse __________________ Show Site ____________ Date Shipped ____________________

Total No. of:        _______________Crates        _______________Cartons        _______________Fiber Cases

Setup Plan/Photo:  Attached _______________ To Be Sent With Exhibit _______________ In Crate No. __________

Carpet: With Exhibit _______________ Rented From Freeman _______________ Color _______________ Size _______________

Electrical Placement: __________________ Drawing Attached _______________ Drawing With Exhibit _______________

Electrical Under Carpet _______________  __________________________________________________

Comments:_______________________________________________  ____________________________________

________________________________________________________________________________________________

Graphics: With Exhibit _______________ Shipped Separately _______________

Comments: ________________________________________________________________________________________

_________________________________________________________________________________________________

Special Tools/Hardware Required: __________________________________________________________________________

_________________________________________________________________________________________________

OUTBOUND SHIPPING INFORMATION

SHIP TO:  


Select a Carrier:

☐ Freeman Exhibit Transportation:  

☐ Other Carrier:  

Carrier Name:  _______________

Carrier Phone:  _______________

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select Level of Service:

☐ 1 Day: Delivery next business day  

☐ 2 Day: Delivery by 5:00 PM second business day  

☐ Deferred: Delivery within 3-5 business days

☐ Standard Ground  

☐ Specialized: Pad wrapped, uncrated or truckload

☐ Same as ship to  

Bill To:  ________________________________

Freight Charges:

☐ Same as ship to  

☐ Do not stack

Select Shipment Options (if applicable)

☐ Have loading dock  

☐ Lift gate required

☐ Inside delivery  

☐ Air ride required

☐ Pad wrap required  

☐ Residential

☐ Do not stack

Re-route via Freeman’s choice

Deliver back to the warehouse at exhibitor’s expense

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.