VEHICLE / MACHINERY SPOTTING SERVICE

Submission Deadline: Friday, December 20, 2019

Company Name:__________________________ Booth: ____________

Spotting is the placement or “dropping” of a vehicle, trailer or machine on the show floor and its subsequent removal from the show floor. Exhibitors with vehicle(s) or machinery, self-propelled or pushed, scheduled for display must notify Hargrove in writing of such intent.

Exhibitors with vehicular or machinery displays must complete and return the following form to Hargrove by Friday, December 20. A target move-in time for the vehicle(s) and/or machine(s) will be assigned based upon this information. Any off-target or unscheduled vehicle/machinery deliveries may be assessed additional charges.

Vehicle Spotting Rate:
$199 per axle, round trip
(additional requirements, such as towing, will be charged on a time and materials basis)

Rules Regarding Vehicle Spotting

Liquid- or gas-fueled vehicles, fueled equipment, boats or other motor craft must be maintained in the following condition when displayed or stored inside of the Walter E Washington Convention Center:
• Batteries must be disconnected.
• Fuel in fuel tanks cannot exceed one-quarter tank or 5 gallons (19 L), whichever is least.
• Fuel tanks and fill openings must be closed and sealed to prevent tampering (tape may be used).
• Vehicles, fueled equipment, boats or other motor craft equipment cannot be fueled or defueled within the building.

Additionally:
• Vehicles must be removed from the premises immediately upon conclusion of the event.
• All spotting service orders are subject to Hargrove’s Payment Policy and Terms & Conditions.
• Key(s) should be available to Show Management and/or Hargrove at all times.

<table>
<thead>
<tr>
<th>Description of vehicle(s) to be spotted:</th>
<th>Length</th>
<th>Width</th>
<th>Height</th>
<th>Weight</th>
<th># of axles</th>
<th>Cost* per vehicle ($199 per axle)</th>
<th>Total</th>
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*T Additional requirements, such as towing will be charged on a time and materials basis.

TOTAL:

Additional Instructions:

Contact Name: ____________________________ Title: ____________________________

Phone: ____________________________ Email: ____________________________