



Booth Cleaning - Order Form

This order form and payment must be postmarked or emailed **21 days prior** to the event start date. All orders must be submitted with a signed Service Order Payment Form. Please remit checks to the mailing address listed on the second page. Credit Card information will need to be added or provided over the telephone.

Email the COMPLETED & SIGNED forms to: aramarkevs@aramark.com

Event Name: _____

Event Dates: _____

Company Name _____

Booth # _____

Event Contact _____

E-mail Address _____

Phone Number _____

I AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD SUBMITTED ON THE SERVICE ORDER PAYMENT FORM.

SIGNATURE _____

DATE _____

ALL CLEANING AND JANITORIAL SERVICES MUST BE PERFORMED BY ARAMARK (minimum charge 100sq. Ft. per booth)


ALL BOOTHS ARE VACUUMED PRIOR TO THE FIRST DAY THE EXHIBIT HALLS OPEN FOR THE EVENT

Please Indicate Type of Cleaning Required		Rates	Booth	Number	Tax	Total
TYPE OF FLOOR:	HARD	Sq./ft	Sq./ft	of Days	%	Amount
End of Show Day Booth Cleaning (Vacuuming/mopping booth floor and trash removal)		\$0.65			6	
Shampoo Booth Carpet (After show hours)		\$1.20			6	
Porter Service (Event Hours Only)		Per Day	Sq/ft	Days	Tax %	Total
Sweep floor/empty wastebaskets (rates per day) *Booths over 3,500 sq/ft must order Custom Service		\$150.00	Under 500		6	
		\$190.00	501-1500		6	
		\$230.00	1501-2500		6	
		\$270.00	2501-3500		6	
Custom Porter Services (Dedicated Attendant)		Hours	Per Hour	Days	Tax %	Total
Sweep floor/empty wastebaskets (2 hour minimum)			\$56.00		6	

TOTAL \$

Special Instructions _____

RATES WILL INCREASE BY 30% AFTER THE DEADLINE

Check/Credit Card #:	 Ivan Donoso 801 Mt. Vernon Pl NW Washington, DC 20001 Phone: 202-249-3980 E-mail: aramarkeys@aramark.com
Expiration Date: CVV#:	
Name:	
Address:	
Phone Number:	