



Exhibitor Booth Activity Form

Exhibitors who would like to showcase demonstrations, vehicles, giveaways, etc. within their contracted booth space, please fill out and submit the form below for approval from Show Management.

Exhibitor Information

- **Company Name:**
- **Show Name:**
- **Booth Number:**
- **Primary Contact Name:**
- **Phone Number:**
- **Email Address:**

1. Booth Activities Overview

Please provide a general description of all planned booth activities.

Example: Product displays, interactive stations, live presentations, food/beverage sampling, etc.

Description:

2. Product Demonstrations

Are you planning any **live product demonstrations**?

- Yes
- No

If yes, please complete the section below:

Demo Title/Topic	Description	Frequency/Schedule
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3. Vehicles in Booth

Are you displaying any vehicles in your booth?

- Yes
- No

If yes, please provide the following information for each vehicle:

Vehicle Type	Make/Model	Dimensions(L x W x H)	Weight
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Note: Please submit a photo of the vehicle, along with this form for approval.

All vehicles must comply with fire marshal and show regulations regarding fuel levels, battery disconnection, and floor protection.

4. Insurance & Compliance

Exhibitors must ensure all booth activities comply with TRB Terms & Conditions, exhibitor display guidelines, venue regulations, fire codes, and insurance requirements. Show Management reserves the right to approve or deny any booth activity.

- I acknowledge and agree to comply with all relevant show and venue rules.
- A current certificate of insurance is on file or will be submitted.

Signature

Authorized Representative Name: _____

Signature: _____

Date: _____

Please submit this completed form to: Christina Cartwright
Show Management Email: christina.cartwright@spargoinc.com
Phone: 703-679-3909