



Print at least one label for each box. Include the exhibiting company name and booth number. If you are creating your own labels, make sure the same information below is on your labels.

Shipping Labels

RUSH


ADVANCE WAREHOUSE

TO: _____
 (Exhibiting Company Name)

Booth #: _____

c/o Shepard Exposition Services
 1701 Boice Pond Rd STE 101
 Orlando, FL 32837

Delivery Hours: M-F, 8-4:30 PM

For:
ANA Quality and Innovation and Pathway to Excellence Co-Located Conferences

First day freight can arrive w/o a surcharge:
 March 27, 2019

Last day freight can arrive w/o a surcharge:
 April 16, 2019

RUSH


ADVANCE WAREHOUSE

TO: _____
 (Exhibiting Company Name)

Booth #: _____

c/o Shepard Exposition Services
 1701 Boice Pond Rd STE 101
 Orlando, FL 32837

Delivery Hours: M-F, 8-4:30 PM

For:
ANA Quality and Innovation and Pathway to Excellence Co-Located Conferences

First day freight can arrive w/o a surcharge:
 March 27, 2019

Last day freight can arrive w/o a surcharge:
 April 16, 2019

Advance Shipping Labels

RUSH


DIRECT TO SHOW

TO: _____
 (Exhibiting Company Name)

Booth #: _____

c/o Shepard Exposition Services
 Gaylord Palms Resort & Convention Center
 3208 Gaylord Way
 Kissimmee, FL 34746

For:
ANA Quality and Innovation and Pathway to Excellence Co-Located Conferences

MUST NOT BE DELIVERED PRIOR TO:
 April 23, 2019 @ 8:00 AM

RUSH


DIRECT TO SHOW

TO: _____
 (Exhibiting Company Name)

Booth #: _____

c/o Shepard Exposition Services
 Gaylord Palms Resort & Convention Center
 3208 Gaylord Way
 Kissimmee, FL 34746

For:
ANA Quality and Innovation and Pathway to Excellence Co-Located Conferences

MUST NOT BE DELIVERED PRIOR TO:
 April 23, 2019 @ 8:00 AM

Direct Shipping Labels



ANA Quality and Innovation and Pathway to Excellence Co-Located Conferences

Gaylord Palms Resort & Convention Center - Kissimmee, Florida

April 24 - 25, 2019

All outbound shipments require Shepard Outbound Material Handling Authorization form and shipping labels. Shepard offers complimentary pre-printing of these items. To take advantage of this service, please complete this request and submit to Shepard. Your pre-printed MHA and labels will be delivered to your booth prior to the close of the show.

*Note: All third parties must pick up MHA/labels at the Shepard Service Desk.

Event Code: F174750419

Connect With Us! email orlando@shepardes.com phone (407) 888-9669 fax (407) 888-2301 mail 1701 Boice Pond Rd., STE 101, Orlando, FL 32837

\$\$\$ Saving Tip! Use Shepard Logistics for inbound and outbound and receive a discount on your Material Handling fees!

Outbound Material Handling Authorization & Shipping Labels

Step 1: Complete Exhibiting Company Information:

Exhibiting Company Name Booth # Contact Name Phone # Email Address

Step 2: Tell us Where your items are going:

Company Street Address City State Zip

Step 3 How many Pieces are in your shipment?

of Crate # of Skids # of Cases # of Cartons Approx Total Weight

Step 4: How many Labels do you need?

Step 5: Who is picking up your shipment?

OFFICIAL SHOW CARRIER: SHEPARD LOGISTICS OTHER If selecting a carrier other than Shepard Logistics, you must schedule the pickup. This includes Fed Ex, UPS, etc. If using FedEx or UPS you must have and apply their shipping labels.

Step 6: What type of Service do you need? (how fast does it need to get there?) Ground 2nd Day Overnight

Step 7: If your carrier doesn't show up, what do we do with your items? Reroute via the show carrier (Shepard Logistics) Return to warehouse (\$400.00 minimum charge)

In order to process your order, we require payment on file. Please complete the Payment Authorization Form and return to Shepard Exposition Services. If you have already placed an order with Shepard, we will automatically use the credit card on file for your company.